



||JAI SRI GURUDEV||

Sri Adichunchanagiri Shikshana Trust ®

## **SJB INSTITUTE OF TECHNOLOGY**

(A Constituent Institution of BGS & SJBIT Group of Institution & Hospitals)

No. 67, BGS Health & Education City, Dr. Vishnuvardhan Road, Kengeri,  
Bengaluru - 560 060

Approved by AICTE - New Delhi.

Affiliated to Visvesvaraya Technological University, Belagavi,

2(f) and 12(B) recognized by UGC, New Delhi.

Accredited by NBA. Certified by ISO 9001-2015

<b>Criteria 5.1.4</b>	<p><b>The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases.</b></p> <ol style="list-style-type: none"><li><b>1. Implementation of guidelines of statutory/regulatory bodies</b></li><li><b>2. Organization wide awareness and undertakings on policies with zero tolerance.</b></li><li><b>3. Mechanisms for submission of online/offline student's grievances.</b></li><li><b>4. Timely redressal of the grievances through appropriate committees.</b></li></ol>
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### **1.Implementation of guidelines of statutory/regulatory bodies**

The institution has following committees to address the issues related to student grievances including sexual harassment and ragging cases. formation of committee members and minutes of the meetings are provided in the following links

1. Grievance Committee
2. Anti-Ragging Committee
3. Internal Complaint Committee
4. Women Task Force
5. SC/ST Cell
6. JK Cell

### **2.Organization wide awareness and undertakings on policies with zero tolerance.**

Organization wide awareness created through orientation programs conducted by principal, HOD, Class teachers and concerned committee members, and dos and don'ts and code of conduct are all displayed in prominent location of the campus. Awareness brought to the notice of all the concerned through website.

Anti-ragging undertaking/Affidavits are collected from students and parents.

### **3.Mechanisms for submission of online/offline student’s grievances.**

Both online and offline mechanisms can be followed by the students for the submission of grievances.

1.Students can report to committee members.

2.Email/SMS/Call/WhatsApp can be sent to committee members, Principal, Proctors, Class teachers and HOD of any department.

### **4.Timely redressal of the grievances through appropriate committees.**

On receiving of any concern from the students the committee will assess and based on the nature of the grievance appropriate measures will be initiated.

The respective committee such as Grievance Committee, Anti-Ragging Committee, Internal Complaint Committee, Women Task Force Committee will address the issue reported by the students immediately in the most transparent manner involving all the concerned people and following the due process with top priority.

<b>Sl. No.</b>	<b>Description</b>	<b>Link to Supporting Documents</b>
1	Grievances Committee formation/Other committee formation, Minutes of meeting, Proof of constitution of internal committee, committee report, etc. are provided.	<a href="http://assets.sjbit.edu.in/DVV/5/514-SD.pdf">http://assets.sjbit.edu.in/DVV/5/514-SD.pdf</a>