



|| Jai Sri Gurudev ||
Sri Adichunchanagiri Shikshana Trust (R)

SJB Institute of Technology

(A constituent of BGS & SJB group of Institutions & Hospitals)
BGS H & E City, Dr. Vishnuvardhana Road, Kengeri, Bengaluru – 560060

Affiliated to Visvesvaraya Technological University, Belagavi

Approved by AICTE, New Delhi, Accredited by NAAC, Bengaluru with 'A' grade
Recognized by UGC, New Delhi with 2(f) & 12 (B), Certified by ISO 9001-2015



Internal Quality Assurance Cell

Plan of Action: A Step towards quality assurance and enhancement

Meeting date: 15th December 2022.

Sl.No.	Agenda	Action taken
1	Submission of Self Study Report (SSR) for 2 nd Cycle.	<p>IQAC coordinator informed the current Status of the self-study report for NAAC 2nd Cycle.</p> <ul style="list-style-type: none">➤ Uploading the documents to the NAAC portal is already started.➤ All the documents provided as a proof will be uploaded to server and creation of links for the same will be in progress.➤ The last of Submission of Self-study Report for NAAC 2nd cycle is 24-12-2022. <p>IQAC chairman insisted that all the SSR related works must be completed in time. All NAAC coordinators has to work effectively towards the intime submission.</p>
2	Review of ongoing Semester activities 2022-23	<p>Regarding the ongoing semester activities for Odd Sem 2022-23. IQAC coordinator briefed the following points.</p> <ul style="list-style-type: none">➤ Standard Teaching-learning pedagogy followed across the Institution will be monitored by Central committee.➤ Professional body membership and activities to be planned meticulously and conduct more events under the chapters.➤ Central committee related to projects and Internship is constituted to plan and Execute the Projects and Internship activities as per the guidelines and prepare the common rubrics for evaluation process.➤ NCMC and UHV courses are planned and execute as per the university guidelines within the time frame and a committee is constituted and monitored by Academic Dean.➤ Effective implementation of Ability enhancement courses through Conduction of workshops and FDPs.➤ Academic dean is monitoring all the academic related works time to time by conducting meetings at regular intervals.
4	Any other Matters	<ul style="list-style-type: none">➤ NCC Unit is start functioning in the campus.➤ Green audit and energy audit reports are prepared as per the earlier IQAC meeting discussions.➤ To save the water in the campus IQAC chairman insisted to HOD Civil engineering dept. to plan the rain water harvesting in the campus and submit the possibilities for the same.


IQAC Coordinator

Dr. Babu N V