

ll Jai Sri Gurudev Il Sri Adichunchanagiri Shikshana Trust ®





QUALITY AUDIT REPORT

DEPT.: CSE

Date: 20/05/2022

Glimpses of Audit conduction in Department of CSE (EVEN SEM) on 20th May 2022





Total Quality Management (TQM) Parameters

Sec tion	Sl. No.	Parameters	Observations	Suggestions
	1	Maintenance of Accreditation files (To check all files and latest updates)	Department files need improvement as per standard format.	Files to be verified and recorded
	2	Subject allotment and workload	Subject documents & workload are available	
	3	Lesson plan for 100% syllabus (standard format)	Documents are available	
ities	4	Notes material readiness, for 100% syllabus	iBooks & iTunesU are prepared. Also available in Portal & Teams	
activ	5	Question bank (VTU's at least 5 papers in the book form)	All subject QP available	
entric	6	Solutions to the above question bank (in the book form)	All subject QP Solution available	
Dept. centric activities	7	Lab manual with viva question (in the book form)	Completed as per format	
De	8	Time-table: Originally approved, Modification etc.	Completed as per format	
	9	Orientation to new & old staff, students: by HOD, Details should incorporate comprehensive plan as suggested by the principal.	Conducted virtually only to staff	Needs to be filed and recorded
	10	Test conduction, Time Table, test QP, scheme, attendance, finalization	Few Question Papers has to be formatted	Test coordinator to follow up

	of marks & absentees (more absentees award less marks)		
11	Critical attendance and internal marks cases, action taken, improvement	Soft copy is available	
12	Interaction with parents (to document in the standard format)	Few interactions were Conducted	Needs more number of interactions
13	Staff meeting (at least six meetings, one for subject allotment, one before commencement of sem, one before each test and one before end of sem)	Completed as per format	or interactions
14	HOD & Class teacher meeting with students (at least two)	Completed as per format	
15	Dept. specific professional bodies like CSI/IEEE/Dept. Asson. Etc	IEEE Chapter active	Initiate activities under active professional body
16	Exam Results (teacher wise and subject wise, dept result history, rank probable's list)	Completed as per format	professional body
17	Department committee works: effectiveness, documentation etc and Assignment of other departmental work to all staff	Few committees not initiated due to COVID-19	Coordinators to follow-up
18	Alumni meet, effective Interaction & presentation to our students.	Completed as per format	
19	Written code of conduct and lectures for students and faculty members, including professional ethics, social etiquettes, moral values and social responsibility (at least one)	Available as per format	
20	Industry tie up (at least with one reputed industry)	Active	Initiate activity wit respect to placemer & academics
21	New staff recruitment (check with standard procedure)	Completed as per format	e deadennes
22	Book publication (at least one in the dept)	NIL	Encourage more faculties to make publications
23	Fund from AICTE, DST, VTU etc (at least one)	KSCST & VTU projects in progress	Encourage faculties to submit funding proposal
24	Consultancy work by the department	NIL	Encourage more faculties to interact with outside world
25	Circular procedure & maintenance (office, VTU & dept Circulars)	Completed as per format	
26	Thought for the day (to check the day wise quotes)	Completed as per format	
27	Staff OOD details (% of staff deputed and documentation)	Less documents available	Consolidated list to be enclosed
28	Stock verification (if done)	Completed as per format	be enclosed
29	Purchase (check with standard procedure)	Completed as per format	

	30	Upkeep of department units (labs, class & staff rooms, etc.)	Completed as per format	
-	31	Some innovative methods adopted in the dept.	Adopted at teaching level (videos, simulators, demonstration models etc.)	Also adapt for administration works
	32	Student registration (to check method followed)	Completed as per format	
	33	Late coming students (list follow up action improvement)	Online classes due to pandemic	
	34	Student discipline: ID cards, Dress code, neat haircut, No mobile phone, (surprise visit action improvement)	Online classes due to pandemic	
	35	Proctor system (meeting noting problems, follow up action)	(Due to Pandemic) 1.Student data incomplete 2.100% proctor books not shown. 3. Parents meeting contents not updated	Fulfill in the upcoming semester
	36	Syllabus covered details (to compare the lesson planning)	Completed as per format	
	37	Lab conduction details (to follow the procedure given by the college)	Conducted through Portal & Teams	Documents needs to be recorded
	38	Beyond syllabus (at least two, before III test document in a file)	Conducted through Portal & Teams	
and Student centric activities	39	Less detention cases due to attendance and exam not attended (list and follow action)	Online classes due to pandemic	Fulfill in the upcoming semester
ric act	40	Additional classes to weak students (to show documents)	No conduction due to pandemic	Fulfill in the upcoming semester
nt cen	41	Management of assignment (questions, submission & documents)	Conducted through Online Quiz & received in Teams	TT :
tuder	42	Identification of weak students after I test & follow up action	No documents available due to pandemic	
and S	43	Student information system (to update the records)	Completed as per format	orly _
Staff	44	Student presentation in class room: subject teacher to document	Online conduction due to pandemic	Fulfill in the upcoming semester
	45	Paper by staff	SCI/Scopus//WOS/Others, 37 faculties (10)	To motivate other staffs also to publish more papers
	46	Paper by students	Done, 400 students (12)	Needs to improve publications
	47	Staff membership of professional bodies	ISTE-08, CSI-03 IEEE-04, IAENG-31 IEI-18, IFERP-01	Good number of Professional bodies membership taken by faculties
	48	Staff club (formation and its activities) like community services	Community service - 57400/- donated by CSE staff club	
	49	Guest lecturers (at least two for staff / students, before III test)	15 webinars conducted	vä:
	50	Non-teaching training (at least one, min for 3 days)	Not planned & organized	
	51	Workshop (min 2 days for students) OR National/ International Conference	Intl. Conference 06 & 07.08.2021, Paper received -261, Accepted papers-82	

52	Workshop (min for 3 days) OR FDP (min for 6 days) for staff	27.09.2021-09.10.2021 15 Day FDP – (13 internal & 40 external)	
53	Sports activities (as per committees plan)	Conducted as per format	
54	Cultural activities (as per committees plan)	Conducted as per format	
55	Technical, quiz etc. competition (as per technical committees plan)	Conducted as per format	
56	Picnic /Tour/ Industry visits: following standard procedure (at least one)	Trip not planned due to pandemic	To initiate in the upcoming semester
57	Coaching classes for GATE, GRE, TOEFL, etc.	No documentation	To record and file the activity carried out
58	Library attendance of staff (% and frequency, best lib user)	Less (due to pandemic)	Needs improvement
59	Performance appraisal (cumulative records & individual teacher)	Conducted as per format	
60	Attendance registers (neat entry, sign of HOD & staff), Blue books & Index sheets (compare with attendance, action on absentees)	1.Attendance Percentage, Signature, LP HoD Sign, Test Marks missing in few books 2.LP dates not actual dates of class, Topics covered not entered 3. Result Abstract in few books	Needs updations as per the requirement post covid-19

	Audit members		•
Sl. No.	Name	Member	Signature
1.	Dr. Vijayaprakash. Dept of ECG BIT, Bengaluru		Namb
2.	Prof. Nagaraju.p., Dept of ETE RVCE, Bengaluru	External	Phyto
3.	Or Btt. Dorrawony		Dhas
4.	H. Narendra kumar		Hoe
5.	Dr. Vi jayakuman T		Fleur
6.	Dr. Sangay Cuman. S.M.	Internal	Som
7.	Shouder Tis		0
8.	Dr. 7-J. Chandralea 1		L
9.	Dr. Pelcho B		ZIN S

IQAC Coordinator (Dr. Babu N V)

Principal

(Dr. K V Mahendra Prashanth)

Principal

SJB Institute of Technology
67, BGS Health & Education City,
Dr. Vishnuvardhan Road,
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SJB Institute of Technology

Affiliated to VisvesvarayaTechnological University, Belagavi. Approved by AICTE, New Delhi.

Accredited by NAAC, New Delhi with 'A' Grade Recognized by UGC, New Delhi with 2(f) and 12(B)

Certified by ISO 9001-2015

BGS Health and Education City, Kengeri, Bengaluru-560 060

Quality Audit Summary

Academic year: Even/2020-21

Department: Computer Science & Engineering

Date of Audit: 20/05/2022

Quality Audit of Dept. of CSE conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

- 1. Students must be encouraged to participate in Research activities.
- 2. Result analysis were carried out regularly.
- 3. Academic Calendar of events were prepared in advance and also executed.
- 4. Students were encouraged to participate in curricular activities.
- 5. Alumni association activities/interaction needs to be increased.
- 6. No. of Research papers published in peer reviewed/referred journals must be more in number.
- 7. Book Publication by the faculties to be encouraged.

Suggestions:

- 1. Encourage faculties to submit funding proposal.
- 2. Corporate training to be enhanced for the students
- 3. Research activity & Consultancy are not initiated.
- 4. Dept. specific professional bodies activities has to be improved.
- 5. Faculties are motivated to attend seminar/conferences/FDP/Workshop and presented their research papers.
- 6. Alumni databases & interactions to be increased and same to be updated.
- 7. Students must be encouraged to take up higher studies & other competitive examinations at the institution level.

Strength:

- Good number of Professional bodies membership taken by faculties
- Qualified and experienced Faculties.
- Academics process & performance is good.
- Excellent Laboratory facilities.

- Industry Institute interaction are less.
- Less number of faculties with doctorates.
- Placements to be improved.

SI.	Name	Member	Signature
No. 1.			
1.	Dr. Vijayaprakash. Dept Of ECE		V. up
	BIT, Bengaluru	External	445
2.	Prof. Nagaraju. p. Dept of ETE	External	04
	RVCE, Bengaluru		1.lyp
3.	Dr & H. Dorenvary		Thas
4.	H. Navendra Kumar		n he
5.	Dr. Vijaya kuman T		Fleur
6.	Do. Sangay Cumer S.M	Internal	8om
7.	Blowater T.S.		
8.	Dr. M. J. Chandralika		te
9.	or. Relch B		8mg

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Date: 20/05/2022

Glimpses of Audit conduction in Department of ISE (EVEN SEM) on 20th May 2022.





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	7	Lab manual with viva question (in the book form)	Completed	
	8	Time-table: Originally approved, Modification etc.	Completed	
	9	Orientation to new & old staff, students: by HOD, Details should	Not Initiated	Needs to be initiated

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30 Opkeep of department units (labs, class & staff rooms, etc.) Done	-				
class & staff rooms, etc.)		30	Opkeep of department units (labs,	Done	
			class & staff rooms, etc.)	Dolle	

	31	Some innovative methods adopted in the dept.	Adopted at teaching level (videos, simulators, demonstration models etc.)	Also adapt for administrative works
	32	Student registration (to check method followed)	Done	77%
	33	Late coming students (list follow up action improvement)	NIL	Online classes due to pandemic
	34	Student discipline: ID cards, Dress code, neat haircut, No mobile phone, (surprise visit action improvement)	NIL	Online classes due to pandemic
	35	proctor system (meeting noting problems, follow up action)	1.Student data incomplete2.100% proctor books not shown3. Parents meeting contents not updated	Fulfill in the upcoming semester
taff and Student centric activities	36	Syllabus covered details (to compare the lesson planning)	Done	100%
	37	Lab conduction details (to follow the procedure given by the college)	Done	
	38	Beyond syllabus (at least two, before III test document in a file)	Not planned	Fulfill in the upcoming semester
	39	Less detention cases due to attendance and exam not attended (list and follow action)	Online classes due to pandemic	
	40	Additional classes to weak students (to show documents)	Online classes due to pandemic	
ntric a	41	Management of assignment (questions, submission & documents)	Online classes due to pandemic	ence of the British
ent ce	42	Identification of weak students after I test & follow up action	NIL	Action on slow learners to initiate
l Stud	43	Student information system (to update the records)	Done	shofts in
ıff and	44	Student presentation in class room:	Not planned	Fulfill in the upcoming semester
Sta	45	Paper by staff	SCi/Scopus//WOS/Other, 25 faculties	To motivate other staffs also to publish more papers
	46	Paper by students	Done 240 students	Needs Improvement
	47	Staff membership of professional bodies	ISTE-21 CSI-02 IEEE-01 IAENG-27 MIEAM-01	Good number of memberships taken
	48	Staff club (formation and its activities) Like community services	Farewell	(A-147 - 177)
	49	Guest lecturers (at least two for staff/students, before III test)	29.07.2021, Internship Opportunities by Fathima, 24.07.2021, final year project domain Saravana Rajan 6 th A&B	
	50	Non-teaching training (at least one, min for 3 days)	Done-22 to 24th March 2021, Linux server installation	7 (1) (1) (1) (1) (1) (1) (1) (1) (1) (1)
	51	Workshop (min 2 days for students)	INT Conference 2021,	

	OR National/International Conference	ICIIC	
52	Workshop (min for 3 days) OR FDP (min for 6 days) for staff	30.08.2021-04.09.2021 6 Day FDP	
53	Sports activities (as per committees plan)	NIL	To initiate in the
54	Cultural activities (as per committees plan)	NIL	upcoming semester To initiate in the
55	Technical, quiz etc. competition (as per technical committees plan)	NIL	upcoming semester To initiate in the upcoming semester
56	Picnic /Tour/ Industry visits: following standard procedure (at least one)	26.03.2021_Kaivara, 27.03.2021_Kuduremukha	upcoming semester
57	Coaching classes for GATE, GRE, TOEFL, etc	NIL	Classes to be initiated
58	Library attendance of staff (% and frequency, best lib user)	NIL	
59	Performance appraisal (cumulative records & individual teacher)	DONE	
60	Attendance registers (neat entry, sign of HOD & staff), Blue books & Index sheets (compare with attendance, action on absentees)	1. Attendance Percentage, Signature, LP HoD Sign Missing, Test Marks missing in few books. 2. LP dates not actual dates of class. Topics covered not entered and Result Abstract available in few books	Needs updating as per the requirement

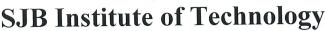
C)			
Sl.	Name	Member	Signature
No.	And the state of t	Member	Signature
1.	Dr. Vijayaprakash, Dept of ECE		
	BIT, Bengalune		Vgm
2.	Prof. Nagaraju, p. Dept of ETE	External	12.4
3.	KVCE, Bengaluru	William .	1. Ly fr
	Dr BH. Dorenverny		Dlung
4.	Shareth T.s.		0
5.	H-Navenda kum		n le
6.	Dr. Sorhendare he	Internal	Fa. n.l
7.	Dr. Sengay Crimera. S.M.		AM .
8.	Dr. M.J. Chandraucken		1000

IQAC Coordinator (Dr. Babu N V)

Principal (Dr. K V Mahendra Prashanth)



|| Jai Sri Gurudev || Sri Adichunchanagiri Shikshana Trust ®





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BGS Health and Education City, Kengeri, Bengaluru-560 060

Quality Audit Summary

Academic year: Even/2020-21

Department: Information Science & Engineering

Date of Audit: 20/05/2022

Quality Audit of Dept. of ISE conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

- 1. Innovative methods in dept. needs to be implemented.
- 2. Students must be encouraged to participate in Research activities.
- 3. Result analysis were carried out regularly.
- 4. Academic Calendar of events were prepared in advance and also executed.
- 5. Students were encouraged to participate in curricular activities.
- 6. Students must be encouraged to participate in Research activities.
- 7. Alumni association activities/interaction needs to be increased.
- 8. No. of Research papers published in peer reviewed/referred journals must be more in number.
- 9. Book Publication by the faculties to be initiated and encouraged.

Suggestions:

- 1. Corporate training to be enhanced for the students
- 2. Encourage faculties to submit funding proposal.
- 3. Research activity & Consultancy are not upto the mark.
- 4. Dept. specific professional bodies activities has to be improved.
- 5. Faculties are initiated to attend seminar/conferences/FDP/Workshop and presented their research papers.
- 6. Alumni databases & interactions to be increased and same to be updated.
- 7. Students must be encouraged to take up higher studies & other competitive examinations at the institution level.

Strength:

- Qualified and experienced Faculties.
- Academics process & performance is good.
- Excellent Laboratory facilities.
- Good number of Professional bodies membership taken by faculties

- Less number of faculties with doctorates.
- Placements to be improved.
- Consultancy is nil.

SI. No.	Name	Member	Signature
1.	Dr. Vijayaprakash, Dept of ECE BIT, Bengaluru	External	Vjuz
2.	Prot. Nagaraju, p. Dept of ETE RVCE, Bengaluru		Physics
3.	Dr B H. Dorawary		DC 25
4.	Bharater 7-5		0
5.	H-Navenda kums		Me
6.	Dr. Sorleantaine LC	Internal	mans
7.	Dr. Sanjay Kumag. S.M.		Sonz
8.	DN M. J. Chandraleken		4

IQAC Goordinator (Dr. Babu N V)

Principal (Dr. K V Mahendra Prashanth)



||<u>Jai Sri Gurudev||</u> Sri Adichunchanagiri Shikshana Trust ®



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QUALITY AUDIT REPORT

DEPT.: ECE

Date: 19/05/2022

Glimpses of Audit conduction in Department of ECE (EVEN SEM) on 19th May, 2022.





Total Quality Management (TQM) Parameters

Sect ion	No.	Parameters	Observations	Suggestions
	1	Maintenance of Accreditation files (To check all files and latest updates)	Department files need improvement as per standard format.	Needs Improvement
	2	Subject allotment and workload	Subject documents & workload are available	
	3	Lesson plan for 100% syllabus (Standard format)	Documents are available and filed	
Dept. centric activities	4	Notes material readiness, for 100% syllabus	Updated in Portal but not accessible easily	Document to maintain properly as per course in dept.
	5	Question bank (VTU's at least 5 papers in the book form)	Available in Portal	Document to maintain properly as per course in dept.
	6	Solutions to the above question bank (in the book form)	Available in Portal	Need to maintain properly as per subject
О	7	Lab manual with viva question (in the book form)	Completed	enon terminal
	8	Time-table: Originally approved, Modification etc.	Completed	
	9	Orientation to new & old staff, students: by HOD, Details should incorporate comprehensive plan as suggested by the principal.	Completed	

1	QP, scheme, attendance, finalization of marks & absentees (more absentees award less marks)		Test coordinator t
11	marks cases, action taken, improvement	Completed	
12	document in the standard format)	70% completed	Needs improvement
13	Staff meeting (at least six meetings, one for subject allotment, one before commencement of sem, one before each test and one before end of sem)	Completed	
14	-102 & Class teacher meeting	Conducted as per	
15	with students (at least two) Dept. specific professional bodies	requirement	
16	like CSI/IEEE/Dept. Asson Etc.	Registered and filed	Activities to be initiated
	Exam Results (teacher wise and subject wise, dept result history, rank probable's list)	Completed	
17	Department committee works: effectiveness, documentation etc and Assignment of other departmental work to all staff	Few files needs to be verified	Coordinator to scrutinize sensibly
18	Alumni meet, effective Interaction & presentation to our students	Few interactions are recorded	More interactions required
19	Written code of conduct and lectures for students and faculty members, including professional ethics, social etiquettes, moral values and social responsibility (at least one)	Conducted for Students	Organize for faculties also
20	Industry tie up (at least with one reputed industry)	Active	
21	New staff recruitment (check with standard procedure)	Updated	
22	Book publication (at least one in the dept)	NIL	Encourage faculties to
23	Fund from AICTE, DST, VTU etc (at least one)	Ongoing	make publications Make Proposal for
24	Consultancy work by the department	Through Internship	higher funding Encourage more faculties to interact with outside world
25	Circular procedure & maintenance (office, VTU & dept Circulars)	Done	with outside world

	26	Thought for the day (to check the day wise quotes)	Done	
	27	Staff OOD details (% of staff deputed and documentation)	No deputation	
	28	Stock verification (if done)	Recorded on Dec 2021 and Verified	
	29	Purchase (check with standard procedure)	Recorded on Dec 2021 and Verified	
	30	Upkeep of department units (labs, class & staff rooms, etc.)	Recorded on Dec 2021 and Verified	
	31	Some innovative methods adopted in the dept.	Innovation Club- Guest Lecture	Adapt for administrative works
	32	Student registration (to check method followed)	Done	
	33	Late coming students (list follow up action improvement)	NIL (Online classes due to pandemic)	
	34	Student discipline: ID cards, Dress code, neat haircut, No mobile phone, (surprise visit action improvement)	NIL (Online classes due to pandemic)	
	35	proctor system (meeting noting problems, follow up action)	(Due to Pandemic) 1.Student data incomplete 2. Proctor books not updated. 3. Parents interactions not updated	Fulfill in the upcoming semester
/ities	36	Syllabus covered details (to compare the lesson planning)	Done	
Student centric activities	37	Lab conduction details (to follow the procedure given by the college)	Conducted through online	
t centr	38	Beyond syllabus (at least two, before III test document in a file)	Not planned	Fulfill in the upcoming semester
d Studen	39	Less detention cases due to attendance and exam not attended (list and follow action)	Online classes due to pandemic	
Staff and	40	Additional classes to weak students (to show documents)	Online classes due to pandemic	
Stafi	41	Management of assignment (questions, submission & documents)	Conducted through Portal	
	42	Identification of weak students after I test & follow up action	Online Classes due to Pandemic	Action on slow learners to initiate
	43	Student information system (to update the records)	Done	
	44	Student presentation in class room: subject teacher to document	Not planned	Fulfill in the upcoming semester
	45	Paper by staff	SCi/Scopus//WOS/ Others 28 faculties	To motivate other staffs also to publish more papers
	46	Paper by students	Scopus-1, Conf-1	Needs Improvement

47	7 Starte and a started	ICTE 20 1E 17 IDDE	
40	Staff membership of professional bodies	ISTE-20, 1E-15, IEEE-4 IAENG-2, ASCCS-01 ASI-01, INSC-02	Good number of membership taken
48	Staff club (formation and its activities) Like community services	Indoor plant Distribution, Saraswathi Pooja, World Environment Day, Devegowda instructor donations	
49	Guest lecturers (at least two for staff / students, before III test)	Done, My Path towards Higher Education by Meghana J,24-07-21	
50	Non-teaching training (at least one, min for 3 days)	Not organized	
51	Workshop (min 2 days for students) OR National/International Conference	ICD COT SPRINGER	
52	Workshop (min for 3 days) OR FDP (min for 6 days) for staff	Done	
53	Sports activities (as per committees plan)	Online Classes due to pandemic	To initiate in the
54	Cultural activities (as per committees plan)	Conducted for final year	To initiate in the
55	Technical, quiz etc. competition (as per technical committees plan)	Conducted for final year	upcoming semester To initiate in the upcoming semester
56	Picnic /Tour/ Industry visits: following standard procedure (at least one)	2.03.2021_Kaivara, 18.03.2021_Coorg	
57	Coaching classes for GATE, GRE, TOEFL, etc.	Conducted Orientation	
58	Library attendance of staff (% and frequency, best lib user)	Less usage	Motivate more usage
59	Performance appraisal (cumulative records & individual teacher)	Recorded and updated	of library
60	Attendance registers (neat entry, sign of HOD & staff), Blue books & Index sheets (compare with attendance, action on absentees)	Few documents need to be verified	Needs updations carefully as per the requirement in post covid-19

Sl. No.	Name	Member	Signature
1.	Dr. Vijaya prakash, Dept. of ECE BIT, Bengaluru		Vyp
2.	Prof. Nagaraju. P. Dept. Of ETE RVCE, Bengaleuru	Laternar	P. lyfo
3.	Dr B. H. Doregramy		Dlong
4.	H-Narendra krimar		The
5.	Dr. Sike Dates 10 C		many
6.	Bharater 7.5.	Internal	
7.	Dr. Serry Cy Crunal. S.M.		Son
8.	Dr. MJ. Chandralekan MJ		K.
9.	Dr. Rekh, B		Zuz

IQAC Coordinator (Dr. Babu N V)

Principal

(Dr. K V Mahendra Prashanth)



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BGS Health and Education City, Kengeri, Bengaluru-560 060

Ouality Audit Summary

Academic year: EVEN/2020-21

Department: Electronics & Communication Engineering

Date of Audit: 19/05/2022

Quality Audit of Dept. of ECE conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

- 1. Calendar of events were prepared in advance.
- 2. Papers were published in good numbers in peer reviewed journals.
- 3. Center of Excellence (NI lab) establishment was much appreciated.
- 4. Department files needs to be updated as per institution norms.
- 5. MOUs with different industries is executed.
- 6. Result analyses were carried out regularly.
- 7. Non-Teaching staff training program is not conducted.
- 8. Beyond the syllabus is not done.
- 9. Professional bodies activities are initiated.
- 10. Alumni activities needs to improve.
- 11. Coaching classes for GATE/GRE/TOEFL are not upto the mark.

Suggestions:

- 1. Staff should be encouraged to interact with outside world.
- 2. Consultancy work to be enhanced.
- 3. Students Publications need to be encouraged.
- 4. Alumni databases & interactions to be increased.
- 5. Community service activities need to be improved.
- 6. Organize International Conferences and Workshops for a week.
- 7. Collaborative Research activities to be enhanced.

Strength:

- Academics process & performance is good.
- Research funding is good.
- Reasonably good number of publications.

- Staff interaction with outside world is less.
- Documentation are not prepared as per standard formats.

Sl. No.	Name	Member	Signature
1.	Dr. Vijayaprakash, Dept OIECE BIT, Bengaluru	Ewtowal	Vyryz
2.	Prod. Nagaraju. P. Dephos ETE RVCE, Bengaluru	External	Phytic
3.	Dr BH Bornsumy		Dhzo
4.	H. Navenda burns		# be
5.	Par. Sor handotte le C		mane
6.	Phaeater 5-5.	Internal	0
7.	Dr. Sangay and S.M.		Rong
8.	Dr. M.J. Chandraleken 07:7		le
9.	Dr. Rekha, B		Fint

IQAC Coordinator (Dr. Babu N V)

Principal (Dr. K V Mahendra Prashanth)



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QUALITY AUDIT REPORT

DEPT.: EEE

Date: 19/05/2022

Glimpses of Audit conduction in Department of EEE (EVEN SEM) on 19th May, 2022.





Sect ion	Sl. No.	Parameters	Observations	Suggestions
	1	Maintenance of Accreditation files (To check all files and latest updates)	Department files need improvement as per standard format.	Need Improvement in managing files
	2	Subject allotment and workload	Subject documents & workload are available	
	3	Lesson plan for 100% syllabus (standard format)	Documents are available in Portal only	
Dept. centric activities	4	Notes material readiness, for 100% syllabus	Study materials available as per format	
	5	Question bank (VTU's at least 5 papers in the book form)	Documents are available and as per format	
ıtric a	6	Solutions to the above question bank (in the book form)	Documents are available and as per format	
ot. cer	7	Lab manual with viva question (in the book form)	Completed as per format	
Dep	8	Time-table: Originally approved, Modification etc.	Completed as per format	
	9	Orientation to new & old staff, students: by HOD, Details should incorporate comprehensive plan as suggested by the principal.	Completed as per format	Photos need to be specific
	10	Test conduction, Time Table, test QP, scheme, attendance, finalization of marks & absentees (more absentees award less marks)	Question paper available	Scheme and Solution needs to be added

	11	Critical attendance and internal marks		
		cases, action taken, improvement	Completed as per format	
	12	Interaction with parents (to document in the standard format)	Completed as per format	
	13	Staff meeting (at least six meetings, one for subject allotment, one before commencement of sem, one before each test and one before end of sem)	Completed as per format	
	14	HOD & Class teacher meeting with students (at least two)	Conducted as per format	
	15	Dept. specific professional bodies like CSI/IEEE/Dept. Asson. Etc	Registered one professional body	Initiate activities under active professional body
_	16	Exam Results (teacher wise and subject wise, dept result history, rank probable's list)	Completed as per format	according protestion and coup
	17	Department committee works: effectiveness, documentation etc and Assignment of other departmental work to all staff	Involved in few committees	Needs initiation of activity under committee
	18	Alumni meet, effective Interaction & presentation to our students	Less interactions	Needs improvement
	19	Written code of conduct and lectures for students and faculty members, including professional ethics, social etiquettes, moral values and social responsibility (at least one)	Conducted as per format	
	20	Industry tie up (at least with one reputed industry)	Active	
	21	New staff recruitment (check with standard procedure)	Conducted as per format	3 7 7 7
	22	Book publication (at least one in the dept)	NIL	Fulfil in the upcoming semester
	23	Fund from AICTE, DST, VTU etc. (at least one)	Under process (VGST)	
	24	Consultancy work by the department	NIL	Fulfil in the upcoming semester
	25	Circular procedure & maintenance (office, VTU & dept Circulars)	Completed as per format	
	26	Thought for the day (to check the day wise quotes)	Completed as per format	
	27	Staff OOD details (% of staff deputed and documentation)	Completed as per format	
	28	Stock verification (if done)	Completed as per format	1/10/10/10
	29	Purchase (check with standard procedure)	Completed as per format	
	30	Upkeep of department units (labs, class & staff rooms, etc.)	Completed as per format	E Transition of the second
	31	Some innovative methods adopted in the dept.	Teaching aids	Also adapt for administrative works
dent	32	Student registration (to check method followed)	Completed as per format	
nd Stu- activi	33	Late coming students (list follow up action improvement)	Online classes due to pandemic	
Staff and Student centric activities	34	Student discipline: ID cards, Dress code, neat haircut, No mobile phone, (surprise visit action improvement)	Online classes due to pandemic	

35	proctor system (meeting noting problems, follow up action)	(Due to Pandemic) 1.Student data incomplete 2. Proctor books not updated. 3.Parents interactions not updated	Fulfill in the upcoming semester
36	Syllabus covered details (to compare the lesson planning)	Verified and Finalized	ymt str
37	Lab conduction details (to follow the procedure given by the college)	Online classes due to pandemic	14.75 ² . 1
38	Beyond syllabus (at least two, before III test document in a file)	Soft Copy available	
39	Less detention cases due to attendance and exam not attended (list and follow action)	Online classes due to pandemic	
40	Additional classes to weak students (to show documents)	Online classes due to pandemic	
41	Management of assignment (questions, submission & documents)	Quiz conducted	CO PO mapping to be considered effectively
42	Identification of weak students after I test &follow up action	Documents are not available	Slow learners to be identified
43	Student information system (to update the records)	Completed as per format	prof. Na
44	Student presentation in class room: subject teacher to document	Completed as per format	
45	Paper by staff	Scopus/Others,13 faculties	To motivate other staffs also to publish more papers
46	Paper by students	Others	To motivate all the students also to publish papers
47	Staff membership of professional bodies	ISTE-03, IEEE-02 IAENG-11, IRED-03 IEI-03	Good number of Professional bodies membership taken by faculties
48	Staff club (formation and its activities) Like community services	Farewell program conducted	
49	Guest lecturers (at least two for staff / students, before III test)	Advanced Electrical Autocad	g ra
50	Non-teaching training (at least one, min for 3 days)	Phase 2 Internal participant and speaker internal	Feedback to be considered for each event
51	Workshop (min 2 days for students) OR National/International Conference	EWDP Intl. conference ICD COT	
52	Workshop (min for 3 days) OR FDP (min for 6 days) for staff	FDP_6 days	- Company
53	Sports activities (as per committees plan)	Not planned due to pandemic	To initiate in the upcoming semester
54	Cultural activities (as per committees plan)	Not planned due to pandemic	To initiate in the upcoming semester
55	Technical, quiz etc. competition (as per technical committees plan)	Quiz Conducted	apcoming somester
56	Picnic /Tour/ Industry visits : following standard procedure (at least one)	Visit to Hampi and nearby places	
57	Coaching classes for GATE, GRE, TOEFL, etc	Documents are not available	Needs to be recorded and filed

58	Library attendance of staff (% and frequency, best lib user)	Less (due to pandemic)	Needs improvement
59	performance appraisal (cumulative records & individual teacher)	Completed as per format	
60	Attendance registers (neat entry, sign of HOD & staff), Blue books & Index sheets (compare with attendance, action on absentees)	Few documents need to be verified	Needs updations carefully as per the requirement in post covid-19

Sl. No.	Name	Member	Signature
1.	Dr. vijaya prakash, Dept of ECE		Kynn
	BIT, Bengaluru	External	0 /-
2.	prof. Nagaraju. P. Dept of ETE	External	12.1
	RVCE, Bengalury		1. rather
3.	Dr BH. Dorenvary		Deviso
4.	H. Navenda kuwas		The
5.	Bhalath T.f		0_
6.	Dr. Snikaendettes 1cc	Internal	morans.
7.	Dr. Vijayakumart		Flum
8.	Dr. Sanjay Cumera. S. M.		(sm.
9.	Dr. Rekhoß		Rud

IQAC Coordinator (Dr. Babu N V)

Principal (Dr. K V Mahendra Prashanth)



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BGS Health and Education City, Kengeri, Bengaluru-560 060

Quality Audit Summary

Academic year: Even/2020-21

Department: Electrical & Electronics Engineering

Date of Audit: 19/05/2022

Quality Audit of Dept. of E&E conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

- 1. Alumni association activities/interaction needs to be increased.
- 2. Innovative methods in dept. needs to be implemented.
- 3. Faculties must be encouraged to participate in Research activities.
- 4. Result analysis were carried out regularly.
- 5. Academic Calendar of events were prepared in advance and executed.
- 6. Students were encouraged to participate in curricular activities.
- 7. No. of Research papers published in peer reviewed/referred journals must be more in number.

Suggestions:

- 1. Corporate training to be enhanced for the students
- 2. Encourage faculties to submit funding proposal.
- 3. Faculty must focus more on Research activity & Consultancy.
- 4. Dept. specific professional bodies activities has to be improved.
- 5. Faculties must attend seminar/conferences/FDP/Workshop and presented their research papers.
- 6. Alumni databases & presentations to be increased.

Strength:

- Qualified and experienced Faculties.
- Academics process & performance is good.
- Excellent Laboratory facilities.
- Good number of Professional bodies membership taken by faculties

- Placements to be improved.
- Consultancy is to be initiated.

SI. No.	Name	Member	Signature
1.	Dr. Vijayaprakash. Dept of Ed BIT, Bengaluru	External	Yyup
2.	Prof. Nagaraju, p. Dept of ETE RVCE, Bengaluru		P.ly fr
3.	Dr B. H. Dorenvarry		Dhos
4.	H-varende kumar		HIE
5.	Bharath T.S.		
6.	Dr. Sorkantates K.C	Internal (magane
7.	Dr. Vijayakumas I		Film
8.	Dr. Vijagareuman T Dr. Sanjay Cumer . C.M.		Som
9.	Dr. Rekhoß		2002

IQAC Coordinator (Dr. Babu N V)

Principal
(Dr. K V Mahendra Prashanth)



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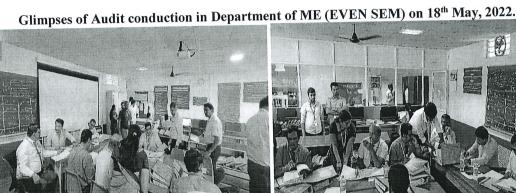


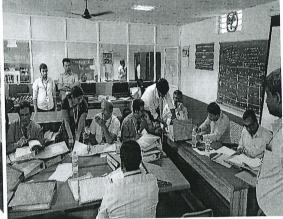
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QUALITY AUDIT REPORT

DEPT.: Mechanical Engg. (ME)

Date: 18/05/2022





Total Quality Management (TQM) Parameters

Sect	Sl. No.	Parameters	Observations	Suggestions
,	1	Maintenance of Accreditation files (To check all files and latest updates)	Department files need improvement as per standard format.	Need Improvement in managing files
	2	Subject allotment and workload	Subject documents & workload are available	
	3	Lesson plan for 100% syllabus (standard format)	Documents are available.	
10	4	Notes material readiness, for 100% syllabus	Uploaded in Portal	
Dept. centric activities	5	Question bank (VTU's at least 5 papers in the book form)	Uploaded in Portal	
tric ac	6	Solutions to the above question bank (in the book form)	Uploaded in Portal	
t. cen	7	Lab manual with viva question (in the book form)	Completed as per format	Viva voce question to be included in some manuals
Dep	8	Time-table: Originally approved, Modification etc.	Completed as per format	
	9	Orientation to new & old staff, students: by HOD, Details should incorporate comprehensive plan as suggested by the principal.	Completed as per format	Need to be filed and recorded
	10		Question paper available	Comments missing in few QP

	11	Critical attendance and internal marks cases, action taken, improvement	Nil (Online classes)	
	12	Interaction with parents (to document in the standard format)	Virtually conducted	
	13	Staff meeting (at least six meetings, one for subject allotment, one before commencement of sem, one before each test and one before end of sem)	Completed as per format	
	14	HOD & Class teacher meeting with students (at least two)	Completed as per format	Need to be filed and recorded
	15	Dept. specific professional bodies like CSI/IEEE/Dept. Asson. Etc	IIPE	Initiate activities under active professional body
	16	Exam Results (teacher wise and subject wise, dept result history, rank probable's list)	Completed as per format	
	17	Department committee works: effectiveness, documentation etc and Assignment of other departmental work to all staff	Completed as per format	Needs initiation of activity under committee
	18	Alumni meet, effective Interaction & presentation to our students	Conducted as per format	Presentation to be initiated
	19	Written code of conduct and lectures for students and faculty members, including professional ethics, social etiquettes, moral values and social responsibility (at least one)	Conducted as per format	
. *	20	Industry tie up (at least with one reputed industry)	Active (16)	
	21	New staff recruitment (check with standard procedure)	Completed as per format	
	22	Book publication (at least one in the dept)	NIL	Fulfil in the upcoming semester
	23	Fund from AICTE, DST, VTU etc. (at least one)	KSCST/VTU Projects completed	Motivate all the faculties and students to improve
	24	Consultancy work by the department	Nil	Motivate all the faculties to improve
	25	Circular procedure & maintenance (office, VTU & dept Circulars)	Completed as per format	
	26	Thought for the day (to check the day wise quotes)	Completed as per format	
	27	Staff OOD details (% of staff deputed and documentation)	Completed as per format	All the two distributions are the second of
	28	Stock verification (if done)	Completed as per format	
	29	Purchase (check with standard procedure)	Completed as per format	
	30	Upkeep of department units (labs, class & staff rooms, etc.)	Completed as per format	
	31	Some innovative methods adopted in the dept.	Innovation club	Also adapt for administrative works

		Student registration (to check method followed)	Completed as per format	
		Late coming students (list follow up	Online classes due to pandemic	
		action improvement) Student discipline: ID cards, Dress code, neat haircut, No mobile phone, (surprise visit action improvement)	Online classes due to pandemic	
	35	proctor system (meeting noting problems, follow up action)	(Due to Pandemic) 1.Student data incomplete 2. Proctor books not updated. 3.Parents interactions are not updated	Fulfill in the upcoming semester
	36	Syllabus covered details (to compare the lesson planning)	Verified and Finalized	
	37	Lab conduction details (to follow the procedure given by the college)	Online classes due to pandemic	
	38	Beyond syllabus (at least two, before III test document in a file)	Online classes due to pandemic	
10	39	Less detention cases due to attendance and exam not attended (list and follow action)	Online classes due to pandemic	
ivitie	40	Additional classes to weak students (to show documents)	Online classes due to pandemic	
Staff and Student centric activities	41	Management of assignment (questions, submission &	Quiz	CO PO mapping to be considered effectively
dent ce	42	documents) Identification of weak students after I test &follow up action	No weak students (Online classes)	
nd Stu	43	Student information system (to update the records)	Completed	pon fort
taff a	44	Student presentation in class room: subject teacher to document	Completed (Online)	
S	45	Paper by staff	Scopus/Others,08	To motivate other staffs also to publish more paper
	46	Paper by students	01	To motivate all the student also to publish papers
	47	Staff membership of professional bodies	ISTE-07, IE-02,IEAE-02, IAENG-31, IFERP-01,	Good number of Professional bodies membership taken by faculties
	48	Staff club (formation and its activities) Like community services	Completed	
	49		Completed	
	50		2, 01	Fulfill the requirement Feedback to be considered for each event
	5	Workshop (min 2 days for students) OR National/International Conference	Intl. conference - 01	Harrison mostro
	5		NIL	Upcoming semester concentrate to fulfill requirement

 53	Sports activities (as per committees plan)	Not planned due to pandemic	To initiate in the upcoming semester
54	Cultural activities (as per committees plan)	Not planned due to pandemic	To initiate in the upcoming semester
55	Technical, quiz etc. competition (as per technical committees plan)	Quiz Conducted	
56	Picnic /Tour/ Industry visits: following standard procedure (at least one)	Visit to IISc	
57	Coaching classes for GATE, GRE, TOEFL, etc	conducted	Need to be document
58	Library attendance of staff (% and frequency, best lib user)	Less (due to pandemic)	Needs improvement
59	performance appraisal (cumulative records & individual teacher)	Completed as per format	
60	Attendance registers (neat entry, sign of HOD & staff), Blue books & Index sheets (compare with attendance, action on absentees)	Few documents need to be verified	Needs updations carefully as per the requirement in post covid-19

Sl.	Nama	Mambau	C: an a Annua
	Name	Member	Signature
No.			
1.	Dr. vijayaprakash, Dept of ECE		11. 11
	BIT, Bengaluru	Extamal	Vgm
2.	Prof. Nagaraju, p. Dept of ETE	External	01.
	RVCE, Bengaluru		Myth
3.	Dr B.H. DOHOUamy		D620
4.	H. Navenda kuma		Me
5.	Br. Snikandaras &c	Y	moune.
6.	Shaeath To	Internal	0
7.	Dr. Relcha, B		BU-8
8.	Dr. M.J. Chandraleker		1

IQAC Coordinator (Dr. Babu N V)

Principal
(Dr. K V Mahendra Prashanth)



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Quality Audit Summary

Academic year: Even/2020-21

Department: Mechanical Engineering

Date of Audit: 18/05/2022

Quality Audit of Dept. of ME conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

- 1. Alumni association activities/interaction needs to be increased.
- 2. International Conference was conducted during pandemic stiutation.
- 3. Innovative methods in dept. needs to be implemented.
- 4. Faculties must be encouraged to participate in Research activities.
- 5. Result analysis were carried out regularly.
- 6. Academic Calendar of events were prepared in advance and executed.
- 7. Students were encouraged to participate in curricular activities.
- 8. No. of Research papers published in peer reviewed/referred journals must be more in number.

Suggestions:

- 1. Corporate training to be enhanced for the students
- 2. No. of papers published by the students must be more.
- 3. Encourage faculties to submit funding proposal.
- 4. Faculty must focus more on Research activity & Consultancy.
- 5. Dept. specific Professional bodies activities has to be improved.
- 6. Faculties must attend seminar/conferences/FDP/Workshop and presented their research papers.
- 7. Alumni databases & presentations to be increased.

Strength:

- Qualified and experienced Faculties.
- Excellent Laboratory facilities.
- Good number of Professional bodies membership taken by faculties
- Students club activity is active.

- Placements to be improved.
- Consultancy is to be initiated.
- Student Enrolment % must be taken care.

Sl. No.	Name	Member	Signature
1.	Dr. Vijayaprakash. Dept offit BIT, Bengalunu	Evitovia	Vymp
2.	Prof. Nagaroju.P. Dept OFETE RVCE, Bengaluru,	External	Phyton
3.	Dr BH. Borksbury		Dh 25
4.	H. Navenda skum		He
5.	Br. Soikantens &C	Internal	WANG.
6.	Il a ota 7-5		0_
7.	Dr. Rekh.S		Pur 8
8.	DY, M. J. Chandred chan		4

IQAC Coordinator (Dr. Babu N V)

Principal
(Dr. K V Mahendra Prashanth)



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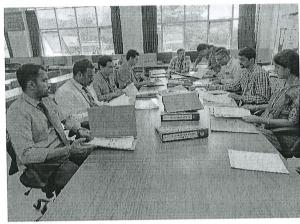
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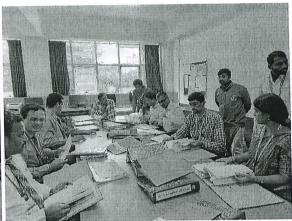
QUALITY AUDIT REPORT

DEPT.: CIVIL

Date: 18/05/2022

Glimpses of Audit conduction in Department of CIVIL (EVEN SEM) on 18th May, 2022.





Sect	Sl. No.	Parameters	Observations	Suggestions
	1	Maintenance of Accreditation files (To check all files and latest updates)	Department files need improvement as per standard format.	Need Improvement in managing files
	2	Subject allotment and workload	Subject documents & workload are available	
	3	Lesson plan for 100% syllabus (standard format)	Documents are available in Portal only	
vities	4	Notes material readiness, for 100% syllabus	Handwritten Notes/ iBooks & iTunesU are prepared	
	5	Question bank (VTU's at least 5 papers in the book form)	Documents are available and as per format	
ic acti	6	Solutions to the above question bank (in the book form)	Documents are available and as per format	
Dept. centric activities	7	Lab manual with viva question (in the book form)	Completed as per format	Viva voce question to be included in some manuals
De	8	Time-table: Originally approved, Modification etc.	Completed as per format	
	9	Orientation to new & old staff, students: by HOD, Details should incorporate comprehensive plan as suggested by the principal.	Completed as per format	Need to be filed and recorded
	10	Test conduction, Time Table, test QP, scheme, attendance, finalization of marks & absentees (more absentees award less marks)	Question paper available	Comments missing in few QP

11	Critical attendance and internal marks cases, action taken, improvement	Nil (Online classes)	
12	Interaction with parents (to document in the standard format)	Virtually conducted	
13	Staff meeting (at least six meetings, one for subject allotment, one before commencement of sem, one before each test and one before end of sem)	Completed as per format	
14	HOD & Class teacher meeting with students (at least two)	Virtually conducted	Need to be filed and recorded
15	Dept. specific professional bodies like CSI/IEEE/Dept. Asson. Etc	Registered three professional body	Initiate activities under active professional body
16	Exam Results (teacher wise and subject wise, dept result history, rank probable's list)	Completed as per format	
17	Department committee works: effectiveness, documentation etc. and Assignment of other departmental work to all staff	Involved in few committees	Needs initiation of activity under committee
18	Alumni meet, effective Interaction & presentation to our students	Less interactions	Presentation to be initiated
19	Written code of conduct and lectures for students and faculty members, including professional ethics, social etiquettes, moral values and social responsibility (at	Conducted as per format	
20	least one) Industry tie up (at least with one reputed industry)	Active	
21	New staff recruitment (check with standard procedure)	Conducted as per format	
22	Book publication (at least one in the dept)	NIL	Fulfil in the upcoming semester
23	Fund from AICTE, DST, VTU etc. (at least one)	VTU: 15,000/-, KSCST:5,000/-	Motivate all the faculties and students to improve
24	Consultancy work by the department	30,000/-	Motivate all the faculties to improve
25	Circular procedure & maintenance (office, VTU & dept Circulars)	Completed as per format	
26	Thought for the day (to check the day wise quotes)	Completed as per format	
27	Staff OOD details (% of staff deputed and documentation)	Completed as per format	
28	Stock verification (if done)	Completed as per format	
29	Purchase (check with standard procedure)	Completed as per format	
30	Unkeen of department units (labs.	Completed as per format	
31	Some innovative methods adopted in the dept.	Teaching aids	Also adapt for administrative works

		Student registration (to check method followed)	Completed as per format	
		Late coming students (list follow up	Online classes due to pandemic	
	34	action improvement) Student discipline: ID cards, Dress code, neat haircut, No mobile phone, (surprise visit action improvement)	Online classes due to pandemic	
Staff and Student centric activities	35	proctor system (meeting noting problems, follow up action)	(Due to Pandemic) 1.Student data incomplete 2. Proctor books not updated. 3.Parents interactions not updated	Fulfill in the upcoming semester
	36	Syllabus covered details (to compare the lesson planning)	Verified and Finalized	
	37	Lab conduction details (to follow the procedure given by the college)	Online classes due to pandemic	
	38	Beyond syllabus (at least two, before III test document in a file)	Soft Copy available	
	39	Less detention cases due to attendance and exam not attended (list and follow action)	Online classes due to pandemic	ari.
	40	Additional classes to weak students (to show documents)	Online classes due to pandemic	
	41	Management of assignment (questions, submission &	Quiz conducted	CO PO mapping to be considered effectively
	42	documents) Identification of weak students after I test &follow up action	No weak students (Online classes)	
ınd Stı	43	Student information system (to update the records)	Completed as per format	1.1.
Staff a	44	Student presentation in class room: subject teacher to document	Completed as per format	
	45		Scopus/Others,04	To motivate other staffs also to publish more papers
	46	Paper by students	Scopus:01	To motivate all the students also to publish papers
	47	Staff membership of professional bodies	ISTE-03, ACCE-03, AICTSD-10, IAENG-19, IFERP-06, IGS-01,ICI-01,TIV-01,TIE- 01,IWWA-01,NESA-01	Good number of Professional bodies membership taken by faculties
	48	Staff club (formation and its activities) Like community services	Donation to Govt. School	
	49	(1111-6-1	Completed	D 1011 1
	50		Completed One day Program	Fulfill the requirement Feedback to be considered for each

			event
51	Workshop (min 2 days for students) OR National/International Conference	Intl. conference ICD COT	
52	Workshop (min for 3 days) OR FDP (min for 6 days) for staff	NIL	Upcoming semester concentrate to fulfill requirement
53	Sports activities (as per committees plan)	Not planned due to pandemic	To initiate in the upcoming semester
54	Cultural activities (as per committees plan)	Not planned due to pandemic	To initiate in the upcoming semester
55	Technical, quiz etc. competition (as per technical committees plan)	Quiz Conducted	
56	Picnic /Tour/ Industry visits: following standard procedure (at least one)	Visit to Supa Dam	
57	Coaching classes for GATE, GRE, TOEFL, etc	conducted	Need to be document
58	Library attendance of staff (% and frequency, best lib user)	Less (due to pandemic)	Needs improvement
59	performance appraisal (cumulative records & individual teacher)	Completed as per format	
60	Attendance registers (neat entry, sign of HOD & staff), Blue books & Index sheets (compare with attendance, action on absentees)	Few documents need to be verified	Needs updations carefully as per the requirement in post covid-19

	Audit members		
Sl. No.	Name	Member	Signature
1.	Dr. Vijayaprakash, Dept Of ECE BIT, Bengaluru	External	Vznp
2.	Prof. Nagaraju. p. Dept of ETE RVCG, Bengaluru	External	Plyto
3.			Dhas.
4.	Dr. Sinkauntmine kc		offerne.
5.	Dr. Sanjay lamag. S.M.	Internal	\m
6.	DV, MJ. Chandralikan		4
7.	Shoe all T.J.		0_

IQAC Coordinator (Dr. Babu N V) (Dr. K V Mahendra Prashanth)



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Certified by ISO 9001-2015

BGS Health and Education City, Kengeri, Bengaluru-560 060

Quality Audit Summary

Academic year: Even/2020-21 Department: Civil Engineering Date of Audit: 18/05/2022

Quality Audit of Dept. of CV conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

- 1. Innovative methods in dept. needs to be implemented.
- 2. Faculties must be encouraged to participate in Research activities.
- 3. Result analysis were carried out regularly.
- 4. Alumni association activities/interaction needs to be increased.
- 5. International Conference was conducted during pandemic situation.
- 6. Academic Calendar of events were prepared in advance and executed.
- 7. Students were encouraged to participate in curricular activities.
- 8. No. of Research papers published in peer reviewed/referred journals must be more in number.

Suggestions:

- 1. Faculty must focus more on Research activity & Consultancy.
- 2. Dept. specific Professional bodies activities has to be improved.
- 3. No. of papers published by the students must be more.
- 4. Encourage faculties to submit funding proposal.
- 5. Faculties must attend seminar/conferences/FDP/Workshop and presented their research papers.
- 6. Alumni databases & presentations to be increased.

Strength:

- Excellent Laboratory facilities.
- Good number of Professional bodies membership taken by faculties
- Students club activity is active.

- Placements to be improved.
- Low pass percentage in competitive examinations.

Sl. No.	Name	Member	Signature
1.	Dr. Vijayaprakash, Dept Of ECE BIT, Bengaluru		Vynp
2.	Prof. Nagaraju. P. Dept of ETE RVCE, Bengahru	External	Physical
3.	Dr & H. Dotavary	rininge, in r	Dlong
4.	Dr. Snikantari kc		Same
5.	Dr. Sanjay Cuman. S.M.	Internal	Som
6.	DY, M.J. Chandraliken		4
7.	Shorate T.J.		0

IQAC Coordinator (Dr. Babu N V)

(Dr. K V Mahendra Prashanth)



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QUALITY AUDIT REPORT

DEPT.: Master of Business Administration (MBA)

Date: 01/04/2022

Glimpses of Audit conduction in Department of MBA (EVEN SEM) on 1st April, 2022





Sect ion	Sl. No.	Parameters	Observations	Suggestions
	1	Maintenance of Accreditation files (To check all files and latest updates)	Department files needs improvement as per NBA format.	Managing files has to be more precise
	2	Subject allotment and workload	Completed as per format	
	3	Lesson plan for 100% syllabus (standard format)	Completed as per format	
S	4	Notes material readiness, for 100% syllabus	Two subjects - notes not available and also two subjects not in standard format.	Course teachers to maintain documents as per format
Dept. centric activities	5	Question bank (VTU's at least 5 papers in the book form)	Two subjects – Question bank not available	Course teachers to maintain documents as per format
ıtric a	6	Solutions to the above question bank (in the book form)	Two subjects – Solution not available	Course teachers to maintain documents as per format
ot. cen	7	Ppt materials for theory	Two subjects – PPTs not available	Course teachers to maintain documents as per format
Deg	8	Time-table: Originally approved, Modification etc.	Documents are available	
	9	Orientation to new & old staff, students: by HOD, Details should incorporate comprehensive plan as suggested by the principal.	Documents are available	
	10	Test conduction, Time Table, test QP, scheme, attendance, finalization of marks & absentees (more absentees award less marks)	Documents are available	

11	Critical attendance and internal marks cases, action taken, improvement	Documents are available	
12	Interaction with parents (to document in the standard format)	Completed as per format	Needs to be improved in efficient manner
13	Staff meeting (at least six meetings, one for subject allotment, one before commencement of sem, one before each test and one before end of sem)	Conducted as per format	emelent manner
14	HOD & Class teacher meeting with students (at least two)	Conducted as per format	
15	Dept. specific professional bodies like CSI/IEEE/Dept. Asson. Etc	Not renewed and activities are not initiated.	More activities should be initiated.
16	Exam Results (teacher wise and subject wise, dept result history, rank probable's list)	Completed as per format	iniciaced.
17	Department committee works: effectiveness, documentation etc. and Assignment of other departmental work to all staff	No activities initiated	Fulfill in the upcoming semester
18	Alumni meet, effective Interaction & presentation to our students	Less interactions and presentations	More interactions required
19	Written code of conduct and lectures for students and faculty members, including professional ethics, social etiquettes, moral values and social responsibility (at least one)	Completed as per format	
20	New staff recruitment (check with standard procedure)	Conducted as per format	
21	Book publication (at least one in the dept)	No books published	Motivate all the faculties to publish books
22	Circular procedure & maintenance (office, VTU & Dept. Circulars)	Signature has to be attested in few documents	
23	Thought for the day (to check the day wise quotes)	Completed as per format	
24	Staff OOD details (% of staff deputed and documentation)	90%	
25	Stock verification (if done)	HOD and Principal signatures needs to be attested in the stock book	
26	Purchase (check with standard procedure)	HOD and Principal signatures needs to be attested in the stock book	
27	Upkeep of department units (labs, class & staff rooms, etc.)	Completed as per format	
28	Some innovative methods adopted in the dept.	Teaching aids	
29	Student registration (to check method followed)	97% on First day	7
30	Late coming students (list follow up action improvement)	Completed as per format	
31	Student discipline: ID cards, Dress code, neat haircut, No mobile phone, (surprise visit action improvement)	Completed as per format	

	32	Proctor system (meeting noting problems, follow up action)	Completed as per format	
	33	Syllabus covered details (to compare the lesson planning)	100% covered	
	34	Beyond syllabus (at least two, before III test document in a file)	Completed as per format	
	35	Less detention cases due to attendance and exam not attended (list and follow action)	Completed as per format	iv.r(b
	36	Additional classes to weak students (to show documents)	Completed as per format	· For C
,	37	Management of assignment (questions, submission & documents)	Completed as per format	1012
	38	Identification of weak students after I test &follow up action	Completed as per format	
	39	Student information system (to update the records)	Completed as per format	100 0100
10	40	Student presentation in class room : subject teacher to document	Completed as per format	/ · Y ()
Staff and Student centric activities	41	Paper by staff	4/12 Papers published in journal, 2 conference papers	Encourage all the faculties to publish more papers
entric	42	Paper by students	1/111 papers	Encourage the students to publish more papers
dent ce	43	Staff membership of professional bodies	Documents are available	
d Stuc	44	Staff club (formation and its activities) Like community services	Documents are available	
aff an	45	Guest lecturers (at least two for staff / students, before III test)	Documents are available	
St	46	Workshop (min 2 days for students) OR National/International Conference	No activities conducted	
	47	Workshop (min for 3 days) OR FDP (min for 6 days) for staff	No activities conducted	
	48	Sports activities (as per committees plan)	Completed as per format	
	49	Cultural activities (as per committees plan)	Completed as per format	
	50	Business quiz etc. competition (as per technical committees plan)	Completed as per format	,
	51	Picnic /Tour/ Industry visits : following standard procedure (at least one)	No visits/picnic	*
	52	Library attendance of staff (% and frequency, best lib user)	Less offline visits	Utilize the library effectively
	53		Documents are available	
	54		Related documents have to be verified thoroughly by respective faculty	Needs improvement in managing the files

Sl. No.	Name	Member	Signature
1.	Dr. Vijayaprakash. Dept. of ECE		Vgmp
2.	BIT, Bengalieru Prof. Nagaraju. p. Dept OF ETE	External	Phys
	RVCB, Bengaluru		I've I-to
3.	Dr BH, BORNOWY		Thorse
4.	Dr. Vijayakumar T		Shem
5.	Shorath Tis-	Internal	0_
6.	on sochandered ne		(ording,
7.	DV, M. J. Chandral elec	2	B

IQAC Coordinator (Dr. Babu N V)

Principal

(Dr. K V Mahendra Prashanth)

Principal

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Quality Audit Summary

Academic vear: Even/2020-21

Department: Master of Business Administration

Date of Audit: 01/04/2022

Quality Audit of Dept. of MBA conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

- 1. Innovative methods in dept. needs to be implemented.
- 2. Faculties must be encouraged to participate in Research activities.
- 3. Alumni association activities/interaction needs to be increased.
- 4. Academic Calendar of events were prepared in advance and executed.
- 5. Students were encouraged to participate in curricular activities.
- 6. No. of Research papers published in peer reviewed/referred journals must be more.

Suggestions:

- 1. Faculty must focus more on Research activity & Consultancy.
- 2. Dept. specific Professional bodies activities has to be improved.
- 3. No. of papers published by the students must be more.
- 4. Encourage faculties to submit funding proposal.
- 5. Faculties must attend seminar/conferences/FDP/Workshop and presented their research
- 6. Alumni databases & presentations to be increased.

Strength:

- Good number of Professional bodies membership taken by faculties
- Experienced faculties in the department.

Weakness:

Placements to be improved. Faculty retention percentage is less.

Sl. No.	Name	Member	Signature
1.	Dr. vijeyaprakash, Dept of ECE BIT, Bengaluru		Vymp
2.	Prof. Nagaraju, p. Dept of ETE RVCB, Bengaluru	External	P.lyfor
3.	Dr & H. Dornvany		D6120
4.	Dr Vijayakuman 5		There
5.	Sharater T.S	Internal	0 <u>3</u> 0
6.	Dr. M.J. Chaerdradepan		14
7.	Dr Sorhantary KC		Worne

IQAC Coordinator (Dr. Babu N V)

Principal
(Dr. KV Mahendra Prashanth)
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QUALITY AUDIT REPORT

DEPT.: Physics

Date: 21/05/2022

Glimpses of Audit conduction in Department of Physics (EVEN SEM) on 21st May, 2022





Sect ion	SI. No.	Parameters	Observations	Suggestions
	1	Maintenance of Accreditation files (To check all files and latest updates)	Department files need improvement as per standard format.	Need Improvement in managing files
	2	Subject allotment and workload	Subject documents & workload are available	
	3	Lesson plan for 100% syllabus (standard format)	Documents are available.	
Dept. centric activities	4	Notes material readiness, for 100% syllabus	Uploaded in Portal	
	5	Question bank (VTU's at least 5 papers in the book form)	Uploaded in Portal	
tric a	6	Solutions to the above question bank (in the book form)	Uploaded in Portal	
t. cen	7	Lab manual with viva question (in the book form)	Completed as per format	Viva voce question to be included in some manuals
Dep	8	Time-table: Originally approved, Modification etc.	Completed as per format	
	9	Orientation to new & old staff, students: by HOD, Details should incorporate comprehensive plan as suggested by the principal.	Completed as per format	Need to be filed and recorded
	10	Test conduction, Time Table, test QP, scheme, attendance, finalization of marks & absentees (more absentees award less marks)	Question paper available	Comments missing in few QP. Test Details needs to be recorded

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36	Student information system (to update the records)	Verified and Finalized	
37	Student presentation in class room: subject teacher to document	Online classes due to pandemic	
38	Paper by staff	SCI. Scopus, WoS	05 papers publish
39	Staff membership of professional bodies	CBEES,ISTE, ICA,IAHS, APS	Good number of Professional bodi membership take by faculties
40	Staff club (formation and its activities) Like community services	Conducted as per format	
41	Guest lecturers (at least two for staff / students, before III test)	Not conducted due to pandemic	
42	National/International Conference	Not conducted due to pandemic	
43	Workshop (min for 3 days) OR FDP (min for 6 days) for staff	Not conducted due to pandemic	
44	Sports activities (as per committees plan)	Completed for Staff	
45	Cultural activities (as per committees plan)	Conducted as per format	
46	Picnic /Tour: following standard procedure (at least one)	Not conducted due to pandemic	
47	Library attendance of staff (% and frequency, best lib user)	Less Attendance	
48	Performance appraisal (cumulative records & individual teacher)	Completed	
49	Attendance registers (neat entry, sign of HOD & staff), Blue books & Index sheets (compare with attendance, action on absentees)	1.L/T & P/T missing in some books 2.Day marking Missing	

Audi	t members		~ ·
Sl. No.	Name	Member	Signature
1.	Dr. Vijayap rakash. Dupt of ECE BIT, Bengaluru	External	Narb
2.	prof. Nagaroju. p. Dept of ETS		Plyto
	RVCE, Bengaluru		- 20.
3.	Dr. Vijayakumant		Form
4.	Dr. Sonhashone ne		mane.
5.	H. Noverble Kum		of the
6.	Mayath 7.5	Internal	
7.	Dr. Senjay Cumas. S.M.		10m;
8.	Dr. 7 J. Chandrales		4
9.	Dr. Rekha,B		July 3

IQAC Coordinator (Dr. Babu N V)

Principal (Dr. K V Mahendra Prashanth)



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Quality Audit Summary

Academic year: Even/2020-21

Department: Physics **Date of Audit:** 21/05/2022

Quality Audit of Dept. of Physics conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

- 1. Faculties must be encouraged to participate in Research activities.
- 2. Result analysis were carried out regularly.
- 3. No. of Research papers published in peer reviewed/referred journals are good in number.
- 4. National/International Conference was not conducted.
- 5. Academic Calendar of events were prepared in advance and executed.

Suggestions:

- 1. Library usage by the faculty is less.
- 2. Department should work closely towards Research funding & Consultancy.
- 3. Dept. specific Professional bodies activities has to be improved.
- 4. Faculties must be encouraged to attend seminar/conferences/FDP/Workshop and presented their research papers.

Strength:

- Good number of Professional bodies membership taken by faculties
- Experienced faculties in the department.

Weakness:

- Funding from govt. agencies to be initiated
- Interaction with outside world is less.

Sl. No.	Name	Member	Signature
1.	Dr. Vijaya prarash, Dept. of ECE BIT, Bengaluru.	THE MIDE!	Varno
2.	prot. Nagaraju.P. Dept. of ETE RVCE, Brogolura.	External	Plupe
3.	H-Naveredo Kum		y le
4.	Dr. Sthorntains KC	The state of the s	morne
5.	Dr. Vijayakumar F		French
6.	Bhayath T.g	Internal	8
7.	Dr. Sanjay Cumar, S.M.		18m
8.	Dr. Songay Cumar, S.M. Dr. M.J. Chandrahekan		le
9.	Dr. Rekha,B		Rynt

IQAC Coordinator (Dr. Babu N V)

Principal (Dr. K V Manendra Prashanth)



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QUALITY AUDIT REPORT

DEPT.: Chemistry

Date: 21/05/2022

Glimpses of Audit conduction in Department of Chemistry (EVEN SEM) on 21st May, 2022





Secti	Sl. No.	Parameters	Observations	Suggestions
	1	Maintenance of Accreditation files (To check all files and latest updates)	Department files need improvement as per standard format.	Need Improvement in managing files
	2	Subject allotment and workload	Subject documents & workload are available	To include other workloads
	3	Lesson plan for 100% syllabus (standard format)	Documents are available.	
	4	Notes material readiness, for 100% syllabus	Completed as per format	
	5	Question bank (VTU's at least 5 papers in the book form)	Completed as per format	
/ities	6	Solutions to the above question bank (in the book form)	Completed as per format	
activ	7	Lab manual with viva question (in the book form)	Documents are not available	Fulfill the supporting documents in next semester
entric	8	Time-table: Originally approved, Modification etc.	Completed as per format	
Dept. centric activities	9	Orientation to new & old staff, students: by HOD, Details should incorporate comprehensive plan as suggested by the principal.	Completed as per format	Online, Need to be filed and recorded
	10	Test conduction, Time Table, test QP, scheme, attendance, finalization of marks & absentees (more absentees award less marks)	Timetable & Absentees list are not maintained, staff signature not found in few documents	Needs improvement in all the documents
	11	Critical attendance and internal marks cases, action taken, improvement	Online classes due to pandemic	
	12	Interaction with parents (to document in the standard format)	Few interactions were made	More interactions required

	13	Staff meeting (at least six meetings, one for subject allotment, one before commencement of sem, one before each test and one before end of sem)	Completed as per format	
	14	HOD & Class teacher meeting with students (at least two)	Completed as per format	
-	15	Exam Results (teacher wise and subject wise, dept result history)	Completed as per format	
	16	Department committee works: effectiveness, documentation etc and Assignment of other departmental work to all staff	Completed as per format	
	17	Written code of conduct and lectures for students and faculty members, including professional ethics, social etiquettes, moral values and social responsibility (at least one)	Completed as per format	
	18	Book publication (at least one in the dept)	One book published	Motivate all the faculties to publish
	19	Fund from AICTE, DST, VTU etc (at least one)	Fund sanctioned and received in 2017, project is in process	Motivate all the faculties to propose funds
	20	Circular procedure & maintenance (office, vtu& dept. Circulars)	Completed as per format	
	21	Staff OOD details (% of staff deputed and documentation)	Completed as per format (35%)	
	22	Stock verification (if done)	Completed as per format	
		Purchase (check with standard procedure)	Completed as per format	
	23	Upkeep of department units (labs, class & staff rooms, etc.)	Completed as per format	
	25	Student registration (to check method followed)	Online due to pandemic	
	26	Late coming students (list follow up action improvement)	Online due to pandemic	
	27	Student discipline: ID cards, Dress code, neat haircut, No mobile phone, (surprise visit action improvement)	Online due to pandemic	
	28	proctor system (meeting noting problems, follow up action)	Completed as per format	
	29	Syllabus covered details (to compare the lesson planning)	Completed as per format	
	30	Lab conduction details (to follow the procedure given by the college)	Online due to pandemic	
	31	Beyond syllabus (at least two, before III test document in a file)	Completed as per format	
	32	Less detention cases due to attendance and exam not attended (list and follow action)	Completed as per format	
S	33	Additional classes to weak students (to show documents)	Online classes due to pandemic	
ivitie	34	Identification of weak students after I test &follow up action	Online classes due to pandemic	
ic act	35	Management of assignment (questions, submission & documents)	Materials available in Edmodo	Fulfill in the upcoming semester
centr	36	Student information system (to update the records)	Verified and Finalized	
ndent	37	Student presentation in class room : subject teacher to document	Completed as per format	1961 16 40 TO 16 16 16 16 16 16 16 16 16 16 16 16 16
nd Stı	38	Paper by staff	SCi/Scopus/WOS/Others, 05	Total 5 papers
Staff and Student centric activities	39	Staff membership of professional bodies	CBEES//IAENG//ISTE/ESI/ LSI	12 out of 6 are faculties registered
St	40	Staff club (formation and its activities) Like community services	Not conducted due to pandemic	Fulfill activities in the next semester

	G 11 1 (at least two for staff /		Fulfill activities in
41	Guest lecturers (at least two for staff / students, before III test)	Not conducted due to pandemic	the next semester
42	National/International Conference	Not conducted due to pandemic	Fulfill activities in the next semester
43	Workshop (min for 3 days) OR FDP (min for 6 days) for staff	Not conducted due to pandemic	Fulfill activities in the next semester
44	Sports activities (as per committees plan)	Completed as per format	
45	Cultural activities (as per committees plan)	Completed as per format	
46	Picnic /Tour: following standard procedure (at least one)	Not done due to pandemic	
47	Library attendance of staff (% and frequency, best lib user)	Completed as per format	8 mins /MONTH
48	Performance appraisal (cumulative records & individual teacher)	Analysis not done	
49	Attendance registers (neat entry, sign of HOD & staff), Blue books & Index sheets (compare with attendance, action on absentees)	1PSO mapping not marked 2.LP dates not matching with actual dates of class 3Result Abstract in few books marked in pencil 4.Planned dates not marked full	

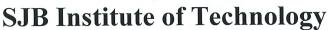
	Audit members		
Sl. No.	Name	Member	Signature
	Dr. Vijayaprakash, Dept of ECE		Variate
	BIT, Bengaluru	External	18,
2.	prof. Nagarajue p. Dept of ETE		Pelyto
	RVCE, Bengaluru		
3.	Dr. Vijayakumant	,	Mun
4.	for Sochantine he		approx
5.	H. Navendra Kum		4 be
6.	Bharoth T.S.	Internal	0
7.	Dr. Sanjay Cumar. S.M. Dr. M. J. Chandralekon		1 dry.
8.	Dr. M. J. Chandralekon		le
9.	Dr. Rekha B		Rev

IQAC Coordinator (Dr. Babu N V)

Principal (Dr. K V Mahendra Prashanth)



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Certified by ISO 9001-2015

BGS Health and Education City, Kengeri, Bengaluru-560 060

Quality Audit Summary

Academic year: Even/2020-21

Department: Chemistry **Date of Audit:** 21/05/2022

Quality Audit of Dept. of Chemistry conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

- 1. National/International Conference must be initiated in every academic year.
- 2. Interaction with the parents must be recorded and few interactions are done.
- 3. No. of Research papers published in peer reviewed/referred journals are good in number.
- 4. Faculties must be encouraged to participate in Research activities.
- 5. Result analysis were carried out regularly.
- 6. Academic Calendar of events were prepared in advance and executed.

Suggestions:

- 1. Faculties must be encouraged to attend seminar/conferences/FDP/Workshop and presented their research papers.
- 2. Department should work closely towards Consultancy.
- 3. Faculties must be encouraged to write Text books at national/international publishers.
- 4. Library usage by the faculty is less.
- 5. Dept. specific Professional bodies activities has to be improved.
- 6. Stock verification must be done in the department.

Strength:

- Experienced faculties in the department.
- Excellent Laboratory facilities.

Weakness:

- Collaborative research to be initiated.
- Interaction with outside world is less.

Sl. No.	Name	Member	Signature
	Dr. Vljaga prukash, Dept. of ECE, BIT, Bingaluru	External	Namb
2.	prot. Nagaraju, P., Dept. J. ETE, RYCE, Brogaliere.		Phytic
3.	Dr. Sylvandaras le c		notane
4.	Dr. 4: jayacumant	- Internal	Thum
5.	H- Navencha Kulur		The
6.	Shorath T. F		0
7.	Dr. Sanjay Crimera. S.M.		18M2
8.	Dr. M. J. Chandroutiken		19
9.	Dr. Rekha B		But

IQAC coordinator (Dr. Babu N V)

Principal (Dr. K V Mahendra Prashanth)



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Comment of Alberta Statement of the Stat



Date: 21/05/2022

SJB Institute of Technology

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QUALITY AUDIT REPORT

DEPT.: Mathematics

Glimpses of Audit conduction in Department of Mathematics (EVEN SEM) on 21st May, 2022





Secti	SI. No.	Parameters	Observations	Suggestions
	1	Maintenance of Accreditation files (To check all files and latest updates)	Few files of department need improvement as per standard format	Need Improvement in managing files
	2	Subject allotment and workload	Subject documents & workload are available	To include other workloads
	3	Lesson plan for 100% syllabus (standard format)	Documents are available.	
	4	Notes material readiness, for 100% syllabus	Completed as per format	
S	5	Question bank (VTU's at least 5 papers in the book form)	Completed as per format	
ivitie	6	Solutions to the above question bank (in the book form)	Completed as per format	Trepres de la Santa
ic act	7	Lab manual with viva question (in the book form)	Not Applicable	
centr	8	Time-table: Originally approved, Modification etc.	Completed as per format	
Dept. centric activities	9	Orientation to new & old staff, students: by HOD, Details should incorporate comprehensive plan as suggested by the principal.	Completed as per format	Online, need to be filed and recorded
	10	Test conduction, Time Table, test QP, scheme, attendance, finalization of marks & absentees (more absentees award less marks)	Few QP & SCHEMES are incomplete Absentees not available	Coordinator needs to verify
	11	Critical attendance and internal marks cases, action taken, improvement	Online classes due to pandemic	
	12	Interaction with parents (to document in the standard format)	Few interactions were made	More interactions required

	13	Staff meeting (at least six meetings, one for subject allotment, one before commencement of sem, one before each test and one before end of sem)	Completed as per format	
	14	HOD & Class teacher meeting with students (at least two)	Completed as per format	
	15	Exam Results (teacher wise and subject wise, dept result history)	Completed as per format	
	16	Department committee works: effectiveness, documentation etc and Assignment of other departmental work to all staff	Completed as per format	
	17	Written code of conduct and lectures for students and faculty members, including professional ethics, social etiquettes, moral values and social responsibility (at least one)	Completed as per format	
	18	Book publication (at least one in the dept)	ONLY ONE SUB TOPIC- considered in paper publication	Motivate all the faculties to improve
	19	Fund from AICTE, DST, VTU etc (at least one)	Fund – INSA 60000/-	Motivate all the faculties to propose
	20	Circular procedure & maintenance (office, vtu& dept. Circulars)	Completed as per format	
	21	Staff OOD details (% of staff deputed and documentation)	No documents are available.	
	22	Stock verification (if done)	Completed as per format	
	23	Purchase (check with standard procedure)	Completed as per format	
	24	Upkeep of department units (labs, class & staff rooms, etc.)	No documents are available	
	25	Student registration (to check method followed)	Online due to pandemic	
	26	Late coming students (list follow up action improvement)	Online due to pandemic	
	27	Student discipline: ID cards, Dress code, neat haircut, No mobile phone, (surprise visit action improvement)	Online due to pandemic	
- , =	28	Proctor system (meeting noting problems, follow up action)	Submitted to respective departments	
	29	Syllabus covered details (to compare the lesson planning)	Completed as per format	
	30	Lab conduction details (to follow the procedure given by the college)	Not Applicable	
	31	Beyond syllabus (at least two, before III test document in a file)	Completed as per format	
	32	Less detention cases due to attendance and exam not attended (list and follow action)	Completed as per format	
	33	Additional classes to weak students (to show documents)	Online classes due to pandemic	
rities	34	Identification of weak students after I test &follow up action	Online classes due to pandemic	
activ	35	Management of assignment (questions, submission & documents)	Study materials available in Edmodo	Fulfill in the upcoming semester
entric	36	Student information system (to update the records)	Verified and Finalized	Seriester
dent c	37	Student presentation in class room: subject teacher to document	Completed as per format	
d Stu	38	Paper by staff	SCi/Scopus/WOS/Others,	Encourage all the faculties to publish paper
Staff and Student centric activities	39	Staff membership of professional bodies	CBEES/AMIT/IAENG/IFER T/IMS/ISTE/IAU – 8/9	Good number of professional bodies registered
	40	Staff club (formation and its activities) Like community services	Conducted as per format	V

	41	Guest lecturers (at least two for staff / students, before III test)	Not done	To be initiated in upcoming semester
	42	National/International Conference	Not done	To be initiated in upcoming semester
	43	Workshop (min for 3 days) OR FDP (min for 6 days) for staff	Not done	To be initiated in upcoming semester
	44	Sports activities (as per committees plan)	Conducted as per format	
	45	Cultural activities (as per committees plan)	Conducted as per format	
	46	Picnic /Tour: following standard procedure (at least one)	No picnic conducted due to pandemic	4
	47	Library attendance of staff (% and frequency, best lib user)	Completed as per format	2 mins /MONTH
	48	performance appraisal (cumulative records & individual teacher)	Completed as per format	
	49	Attendance registers (neat entry, sign of HOD & staff), Blue books & Index sheets (compare with attendance, action on absentees)	1.Attendance Percentage Missing, 2.Faculty & 3.LP -HOD Sign Missing, 4.Test Marks missing in few books 5.LP dates not matching with actual dates of class 6.Topics covered not entered in few books 7.Result Abstract in few books	Related documents needs updations carefully as per the requirements

	Audit members		
Sl.	Name	Member	Signature
No. 1.	Dr. vijayaprakash, Dept of ECE		Vann
	BIT, Bengaluru	External	1,00,00
2.	Prof. Nagaraju.p. Dept of ETE	DAternar	Poles
	RVCE, Bengaluru		17mg
3.	Dr. Sollantaine le	Internal	or forme
4.	Dr. Vi jazakumai T		Thur
5.	Dr. Sanjay Cuman. S.M.		Jorg
6.	Shorose TS		
7.	H. Novendra kumer		Le
8.	Dr. 17 J. Chandralean		le
9.	Dr. RekhaB		RIVE

IQAC Coordinator (Dr. Babu N V)

Principal (Dr. K V Mahendra Prashanth)



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Quality Audit Summary

Academic year: Even/2020-21 **Department:** Mathematics **Date of Audit:** 21/05/2022

Quality Audit of Dept. of Mathematics conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

- 1. Due to pandemic, overall activities conducted are less
- 2. No. of Research papers published in peer reviewed/referred journals are less in number.
- 3. Faculties must be encouraged to participate in Research activities
- 4. National/International Conference must be initiated in every academic year.
- 5. Funding from govt. agencies & other agencies are less.
- 6. Result analysis were carried out regularly.
- 7. Academic Calendar of events were prepared in advance and executed.

Suggestions:

- 1. Faculties must be encouraged to attend seminar/conferences/FDP/Workshop and presented their research papers.
- 2. Department should work closely towards Research activity & Consultancy.
- 3. Faculties must be encouraged to write Text books at national/international publishers.
- 4. Library usage by the faculty is less.
- 5. Dept. specific Professional bodies activities has to be improved.

Strength:

- Experienced faculties in the department.
- Department is getting funds for Research work.

Weakness:

- Collaborative research to be initiated.
- Interaction with outside world is less.

Sl. No.	Name	Member	Signature
1.	Dr. Vijayaprakash, Dept of ECE BIT, Bengaluru	External	Vgy
2.	Prof. Nagaraju. P. Dept of ETE RVCE, Bengaluru		Plyfo
3.	Dr. Solhentaine 14 C		wans
4.	Dr. Vijayarcumar F	Internal	Flum
5.	H. Novenda Kumar		If le
6.	Shorath T.S.		0
7.	Dr. Seinjery Cumera. S.M.		Su
8.	Dr. M. J. Chandralevan		le
9.	Rynn'S [Dr. Rekhaß]		Run &

IQAC Coordinator (Dr. Babu N V)

(Dr. K V Mahendra Prashanth)