

ll Jai Sri Gurudev ll Sri Adichunchanagiri Shikshana Trust ®



SJB Institute of Technology

Affiliated to Visvesvaraya Technological University, Belagavi. Approved by AICTE, New Delhi
Accredited by NAAC, New Delhi with 'A' Grade Recognized by UGC, New Delhi with 2(f) and 12(B) BGS Health and Education City, Kengeri, Bengaluru-560 060

QUALITY AUDIT REPORT

DEPT.: CSE

Date: 20/05/2022

Glimpses of Audit conduction in Department of CSE (ODD SEM) on 20th May 2022.





Sec tion	Sl. No.	Parameters	Observations	Suggestions
	1	Maintenance of Accreditation files (To check all files and latest updates)	Department files need improvement as per standard format.	Need Improvement in managing files
	2	Subject allotment and workload	Subject documents & workload are available	
	3	Lesson plan for 100% syllabus (standard format)	Documents are available	
	4	Notes material readiness, for 100% syllabus	iBooks & iTunesU are prepared	
vities	5	Question bank (VTU's at least 5 papers in the book form)	Few subject QP available	Subject handling faculty to share the work
ıtric activ	6	Solutions to the above question bank (in the book form)	Few subject QP Solution available	Subject handling faculty to share the work
Dept. centric activities	7	Lab manual with viva question (in the book form)	Completed as per format	
	8	Time-table: Originally approved, Modification etc.	Completed as per format	
	9	Orientation to new & old staff, students: by HOD, Details should incorporate comprehensive plan as suggested by the principal.	Conducted virtually	Needs to be filed and recorded
	10	Test conduction, Time Table, test QP, scheme, attendance, finalization of marks & absentees (more absentees award less marks)	Few Question Papers has to be formatted	Test coordinator to follow up

11	Critical attendance and internal marks cases, action taken, improvement	Soft copy is available	
12	Interaction with parents (to document in the standard format)	Conducted as per format	Need more number of interactions
13	Staff meeting (at least six meetings, one for subject allotment, one before commencement of sem, one before each test and one before end of sem)	Completed as per format	· · · · · · · · · · · · · · · · · · ·
14	HOD & Class teacher meeting with students (at least two)	Completed as per format	
15	Dept. specific professional bodies like CSI/IEEE/Dept. Asson. Etc	IEEE Chapter	Initiate activities under active professional body
16	Exam Results (teacher wise and subject wise, dept result history, rank probable's list)	Completed as per format	
17	Department committee works: effectiveness, documentation etc and Assignment of other departmental work to all staff	Few committees not initiated due to COVID-	Coordinators to follow-up
18	Alumni meet, effective Interaction & presentation to our students.	Completed as per format	
19	Written code of conduct and lectures for students and faculty members, including professional ethics, social etiquettes, moral values and social responsibility (at least one)	Available as per format	
20	Industry tie up (at least with one reputed industry)	Active	Initiate activity under Mol
21	New staff recruitment (check with standard procedure)	Completed as per format	
22	Book publication (at least one in the dept)	Web Recommendation Systems by Dr. Srikantaiah KC	Encourage faculties to make publications
23	Fund from AICTE, DST, VTU etc (at least one)	NIL	Encourage faculties to submit funding proposal
24	Consultancy work by the department	NIL	Encourage faculties to interact with outside worl
25	Circular procedure & maintenance (office, VTU & dept Circulars)	Completed as per format	
26	Thought for the day (to check the day wise quotes)	Completed as per format	
27	Staff OOD details (% of staff deputed and documentation)	Less documents available	Consolidated list to be enclosed
28	Stock verification (if done)	Completed as per format	
29	Purchase (check with standard procedure)	Completed as per format	
30	Upkeep of department units (labs, class & staff rooms, etc.)	Completed as per format	
31	Some innovative methods adopted in the dept.	Adopted at teaching level (videos, simulators, demonstration models etc.)	Also adapt for administrative works

	32	Student registration (to check method followed)	Completed as per format	
	33	Late coming students (list follow up action improvement)	Online classes due to pandemic	
	34	Student discipline: ID cards, Dress code, neat haircut, No mobile phone, (surprise visit action improvement)	Online classes due to pandemic	
	35	Proctor system (meeting noting problems, follow up action)	(Due to Pandemic) 1.Student data incomplete 2.100% proctor books not shown. 3. Parents meeting contents not updated	Fulfill in the upcoming semester
	36	Syllabus covered details (to compare the lesson planning)	Completed as per format	
	37	Lab conduction details (to follow the procedure given by the college)	Conducted through Portal	
	38	Beyond syllabus (at least two, before III test document in a file)	Conducted through Portal & Teams	
	39	Less detention cases due to attendance and exam not attended (list and follow action)	Online classes due to pandemic	Fulfill in the upcoming semester
רואונוכ	40	Additional classes to weak students (to show documents)	Online classes due to pandemic	Fulfill in the upcoming semester
ווווכן של	41	Management of assignment (questions, submission & documents)	Conducted through Online Quiz	
Staff and Student centric acuvilles	42	Identification of weak students after I test & follow up action	Online classes due to pandemic	
Stude	43	Student information system (to update the records)	Completed as per format	gav. sto
tt and	44	Student presentation in class room: subject teacher to document	Online conduction due to pandemic	Fulfill in the upcomin semester
Sta	45	Paper by staff	SCI/Scopus//WOS/Others, 37 faculties (05)	To motivate other staffs also to publish more papers
	46	Paper by students	Done, 400 students (08)	To motivate other students also to publish papers
	47	Staff membership of professional bodies	ISTE-08, CSI-03 IEEE-04, IAENG-31 IEI-18, IFERP-01	Good number of Professionalbodies membership taken by faculties
	48	Staff club (formation and its activities) like community services	Community service 50000/- donated	
	49	Guest lecturers (at least two for staff / students, before III test)	Importance of communication, by Mr. Lalith, 3 rd sem & 5 th sem How to be industry ready? By Vikas V, 7 th sem	7 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -
	50	Non-teaching training (at least one, min for 3 days)	12,14.,15, Sep 2020 In-House, 4-Speaker & 10- Participants on Data Science	
	51	Workshop (min 2 days for students) OR National/ International Conference	EWDP	

	50		24 TAN	
	52	Workshop (min for 3 days) OR FDP (min for 6 days) for staff	15 to 17 March 2021, Mobile Application, Selva kumar 27 th Aug to 2 nd Sep 2020, Datascience & Cyber security (6 days)	
	53	Sports activities (as per committees plan)	Conducted as per format	
50	54	Cultural activities (as per committees plan)	Conducted as per format	
	55	Technical, quiz etc. competition (as per technical committees plan)	Conducted as per format	
-	56	Picnic /Tour/ Industry visits: following standard procedure (at least one)	Trip not planned due to pandemic	To initiate in the upcoming semester
	57	Coaching classes for GATE, GRE, TOEFL, etc.	No documentation	To record and file the activity carried out
	58	Library attendance of staff (% and frequency, best lib user)	Less (due to pandemic)	Needs improvement
	59	Performance appraisal (cumulative records & individual teacher)	Conducted as per format	
	60	Attendance registers (neat entry, sign of HOD & staff), Blue books & Index sheets (compare with attendance, action on absentees)	1.Attendance Percentage, Signature, LP HoD Sign, Test Marks missing in few books. 2.LP dates not actual dates of class, Topics covered not entered 3. Result Abstract in few books	Needs updations as per the requirement post covid-19

Γ	audit members		
Sl. No.	Name	Member	Signature
1.	Dr. Vijayaprakash, Dept Of ECE BIT, Bengaluru	Entonial	Vojnp
2.	Prof. Nagaraju, p. Dept of ETE RVCE, Bengaluru	External	Phyto
3.	Dr B H, Doranamy		Thros
4.	H. Novembra Kumar		the.
5.	Dr. Vijagakerman r		Flen
6.	Shorath T.S	Internal	0
7.	Dr. Songay Cumen. S.M.		long
8.	Dr. M. J. Chandradepen		4
9.	Dr. Rekh. B	&	Zu-S

IQAC Coordinator (Dr. Babu N V)

Principal
(Dr. K V Mahendra Prashanth)



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Certified by ISO 9001-2015

BGS Health and Education City, Kengeri, Bengaluru-560 060

Quality Audit Summary

Academic year: ODD/2020-21

Department: Computer Science & Engineering

Date of Audit: 20/05/2022

Quality Audit of Dept. of CSE conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

- 1. Subject wise result analysis was carried out regularly.
- 2. Calendar of events were prepared in advance and also executed.
- 3. Students were encouraged to participate in Extra Curricular/Co-Curricular activities.
- 4. Students must be encouraged to participate in paper publication
- 5. Departmental activities are recorded.
- 6. Alumni association activities/interaction needs to be increased.
- 7. No. of Research papers published is less.
- 8. Innovative method in the dept. needs to be improved.

Suggestions:

- 1. Establishment of Center of Excellence & encourage faculties to submit funding proposal.
- 2. To enhance Alumni network & make use of the same.
- 3. Students to be encouraged to take up higher studies & other competitive examinations.
- 4. Consultancy needs to be initiated.
- 5. Dept. specific professional bodies activities has to be initiated.
- 6. Faculties & Students should be motivated for Quality Publications.
- 7. Encourage faculties to interact with the outside world.

Strength:

- Academics process & performance is good
- Excellent laboratory facilities
- Highly motivated faculty members in the department.
- Good number of Professional bodies membership taken by faculties

- Research funding has to be improved.
- Industrial visit must be arranged to the students.

SI. No.	Name	Member	Signature
1.	Dr. Vijayaptakash, Dept of ECE		W. 1
	BIT, Bengaluru		1 July
2.	prof. Nagaraju, p. Depli of ETE	External	21
	RVCE, Bengaluru		r. lyte
3.	Dr B.H. Dorgwany		Dhaso
4.	H. Navendra Kurras		y le
5.	Dr. Vijaya kemant		Flore
6.	Shorath J.S.	Internal	0_
7.	Dr. Songay Cumera. S.M.		Son
8.	DYM. J. Chandranckan		le
9.	Dr. Rekh B		2m2

IQAC Coordinator (Dr. Babu N V)

Principal Mahendra Prashanth)



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QUALITY AUDIT REPORT

DEPT.: ISE

Date: 20/05/2022

Glimpses of Audit conduction in Department of ISE (ODD SEM) on 20th May 2022





Sect ion	Sl. No.	Parameters	Observations	Suggestions
	1	Maintenance of Accreditation files (To check all files and latest updates)	Department files need improvement as per standard format.	Need Improvement in managing files
	2	Subject allotment and workload	Subject documents & workload are available	
S	3	Lesson plan for 100% syllabus (standard format)	Documents are available	
tivitie	4	Notes material readiness, for 100% syllabus	iBooks & iTunesU are prepared	
ric act	5	Question bank (VTU's at least 5 papers in the book form)	Few subject QP available	Subject handling faculty to share the work
Dept. centric activities	6	Solutions to the above question bank (in the book form)	Few subject QP Solution available	Subject handling faculty to share the work
Ω	7	Lab manual with viva question (in the book form)	Completed	
	8	Time-table: Originally approved, Modification etc.	Completed	
	9	Orientation to new & old staff, students: by HOD, Details should incorporate comprehensive plan as	Completed	

	auggested by the principal		
10	suggested by the principal. Test conduction, Time Table, test QP, scheme, attendance, finalization of marks & absentees (more	Few Question Papers comments missing	Test coordinator to follow up
11	absentees award less marks) Critical attendance and internal marks cases, action taken, improvement	Completed	
12	Interaction with parents (to document in the standard format)	Completed	Very good number of interactions
13	Staff meeting (at least six meetings, one for subject allotment, one before commencement of sem, one before each test and one before end of sem)	Completed	
14	HOD & Class teacher meeting with students (at least two)	01, done	Need more number of interactions
15	Dept. specific professional bodies like CSI/IEEE/Dept. Asson. Etc	CSI Chapter	Initiate activities under activ professional body
16	Exam Results (teacher wise and subject wise, dept result history, rank probable's list)	Completed	
17	Department committee works: effectiveness, documentation etc and Assignment of other departmental work to all staff	Few committees not initiated due to COVID-19	Coordinators to follow-up
18	Alumni meet, effective Interaction & presentation to our students.	Few interactions	Regular interactions must b enhanced
19	Written code of conduct and lectures for students and faculty members, including professional ethics, social etiquettes, moral values and social responsibility (at least one)	Available, Programs not initiated due to COVID-19	Fulfill through online programs
20	Industry tie up (at least with one reputed industry)	NIL	Initiate MoU with respect to placement & academics
21	New staff recruitment (check with standard procedure)	Done	
22	Book publication (at least one in the dept)	NIL	Encourage faculties to mak publications
23	Fund from AICTE, DST, VTU etc. (at least one)	NIL	Encourage faculties to submit funding proposal
24	Consultancy work by the department	NIL	Encourage faculties to interact with outside world
25	Circular procedure & maintenance (office, VTU & dept Circulars)	Done	
26	Thought for the day (to check the day wise quotes)	Done	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
27	Staff OOD details (% of staff deputed and documentation)	Done	
28	Stock verification (if done)	Done	in clota
29	Purchase (check with standard procedure)	Done	
30	Upkeep of department units (labs, class & staff rooms, etc.)	Done	·
31	Some innovative methods adopted in	Adopted at teaching level	Also adapt for administrativ

		(videos, simulators,	works
Student registration (32 method followed)	to check	demonstration models etc.) Done	
Late coming students action improvement)	•	Online classes due to pandemic	
Student discipline: II code, neat haircut, N (surprise visit action	o mobile phone,	Online classes due to pandemic	
Proctor system (mee problems, follow up	ting noting	1.Student data incomplete 2.100% proctor books not shown. (Due to Pandemic) 3. Parents meeting contents not updated	Fulfill in the upcoming semester
36 Syllabus covered det the lesson planning)	ails (to compare	Done	100%
Lab conduction deta procedure given by t		Done	
38 Beyond syllabus (at III test document in a	least two, before	Not planned	Fulfill in the upcoming semester
39 Less detention cases attendance and exam (list and follow action)	not attended	Online classes due to pandemic	
40 Additional classes to (to show documents)	weak students	Online classes due to pandemic	4
attendance and exam (list and follow action 40 Additional classes to (to show documents) 41 Management of assign (questions, submission documents) 42 Identification of weat I test & follow up act 43 Student information update the records) 44 Student presentation	gnment	Conducted through Quiz	
42 Identification of wear I test & follow up act		Online classes due to pandemic	pojiv.yds
43 Student information update the records)		do po Done IS	
44 Student presentation subject teacher to do		Not planned	Fulfill in the upcoming semester
45 Paper by staff		SCI/Scopus//WOS/Others, 25 faculties	To motivate other staffs also to publish more papers
Paper by students		Done, 240 students	To motivate other students also to publish papers
Staff membership of bodies	professional	ISTE-21, CSI-02 IEEE-01, IAENG-27 MIEAM-01	Good number of Professional bodies membership taken by faculties
48 Staff club (formation activities) Like com		Badminton & Farewell	
Guest lecturers (at le	east two for staff	23.11.2021, Job search, 5 th sem 09.12.2020 by Prasad, 3 rd sem building networking	
50 Non-teaching training min for 3 days)	ng (at least one,	NIL	To initiate in the upcoming semester
51 Workshop (min 2 da OR National/Internation		EWDP	

52	Workshop (min for 3 days) OR FDP (min for 6 days) for staff	NIL	To initiate in the upcoming semester
53	Sports activities (as per committees plan)	Online classes due to pandemic	To initiate in the upcoming semester
54	Cultural activities (as per committees plan)	Online classes due to pandemic	To initiate in the upcoming semester
55	Technical, quiz etc. competition (as per technical committees plan)	Quiz	
56	Picnic /Tour/ Industry visits: following standard procedure (at least one)	NIL	To initiate in the upcoming semester
57	Coaching classes for GATE, GRE, TOEFL, etc	No documentation	To record and file the activity carried out
58	Library attendance of staff (% and frequency, best lib user)	Less (due to pandemic)	Need improvement
59	Performance appraisal (cumulative records & individual teacher)	Done	
60	Attendance registers (neat entry, sign of HOD & staff), Blue books & Index sheets (compare with attendance, action on absentees)	1.Attendance Percentage, Signature, LP HoD Sign, Test Marks missing in few books 2.LP dates not actual dates of class, Topics covered not entered 3. Result Abstract in few books	Needs updations as per the requirement post covid-19

Aı	idit members		
Sl. No.	Name	Member	Signature
1.	Dr. Vijayaprakash, Dept of ECE		Van
	BIT, Bengaluru	External	
2.	Prof. Nagaraju. P. Dept Of ETE		Phy bo
	RVCE, Bengalure		1-1-1.
3.	Dr B H. Dordvarry		Blood)
4.	Dr. Vijayakumont		Flum
5.	H-Navenda Kum	- Internal	Aré
6.	Dr. Solcouter Kc	Internal	monny.
7.	Dr. Sangay Cruman. S. M.		(sm)
8.	Dr. Sangay Criman. S. M. DV M.J. Chandraledon D.J.		M

المول IQAC Coordinator (Dr. Babu N V)

Principal

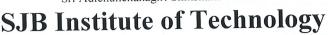
(Dr. K V Mahendra Prashanth)

Principal

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BGS Health and Education City, Kengeri, Bengaluru-560 060

Quality Audit Summary

Academic year: ODD/2020-21

Department: Information Science & Engineering

Date of Audit: 20/05/2022

Quality Audit of Dept. of ISE conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

1. Subject wise result analyses were carried out regularly.

2. Calendar of events were prepared in advance and also executed.

3. Students were encouraged to participate in Extra Curricular/Co-Curricular activities.

4. Students must be encouraged to participate in paper publication

5. Departmental activities are recorded.

6. Alumni association activities/interaction needs to be increased.

7. No. of Research papers published is less.

8. Innovative method in the dept. needs to be improved.

Suggestions:

- 1. Establishment of Center of Excellence & encourage faculties to submit funding proposal.
- 2. Consultancy activities are to be initiated.
- 3. Dept. specific professional bodies activities has to be initiated.
- 4. Faculties &Students Publications need to be encouraged.
- 5. Encourage faculties to interact with the outside world.
- 6. Alumni databases & interactions to be increased and same to be updated.
- 7. Students to be encouraged to take up higher studies & other competitive examinations.

Strength:

- Academics process & performance is good
- Teaching methodology is good
- Labs are well maintained and utilized Good number of Professional bodies membership taken by faculties

- Less number of faculties with doctorates
- Staff interaction with outside world is less
- Consultancy is nil
- Staff& Students publications are few

Sl. No.	Name	Member	Signature
1.	Dr. víjaya prakash, Dephofect BIT, Bengaluru	External	Vznp
2.	Prof. Nagaraju. p. Dept of ETE RVCE, Bengaluru		P. ly fr
3.	Dr B. H. Dorenwany	12. 11. 43	Dlong
4.	Dr. Vijaya kuman		Flun
5.	H-Novenda know		Whe
6.	Dr. Soshantars kc	- Internal	mon
7.	Dr. Sangay Cumar. S.M.		M
8.	Dr.M. J. Chandrashelean		U

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QUALITY AUDIT REPORT

DEPT.: ECE

Date: 19/05/2022

Glimpses of Audit conduction in Department of ECE (ODD SEM) on 19th May 2022





Sec tio n	No.	Parameters	Observations	Suggestions
	1	Maintenance of Accreditation files (To check all files and latest updates)	Few improvement are required to meet as per standard format.	Need Improvement in managing files
	2	Subject allotment and workload	Subject documents & workload are available	
	3	Lesson plan for 100% syllabus (standard format)	Documents are available	
vities	4	Notes material readiness, for 100% syllabus	iBooks & iTunesU are prepared	
ic acti	5	Question bank (VTU's at least 5 papers in the book form)	Few subject QP available	Subject handling faculty to share the work
Dept. centric activities	6	Solutions to the above question bank (in the book form)	Few subject QP Solution available	Subject handling faculty to share the work
De	7	Lab manual with viva question (in the book form)	Verified and Finalized	
	8	Time-table: Originally approved, Modification etc.	Verified and Finalized	
,	9	Orientation to new & old staff, students: by HOD, Details should incorporate comprehensive plan as suggested by the principal.	Verified and Finalized	

10	Test conduction, Time Table, test QP, scheme, attendance, finalization of marks & absentees (more absentees award less marks)	Few Question Papers comments missing	Test coordinator to follow up
11	Critical attendance and internal marks cases, action taken, improvement	Completed as per format	•
12	Interaction with parents (to document in the standard format)	Completed as per format	Very good number of interactions
13	Staff meeting (at least six meetings, one for subject allotment, one before commencement of sem, one before each test and one before end of sem)	Completed as per format	mediations
14	HOD & Class teacher meeting with students (at least two)	Conducted as per format	
15	Dept. specific professional bodies like CSI/IEEE/Dept. Assocn. Etc	Registered one professional body	Initiate activities unde active professional boo
16	Exam Results (teacher wise and subject wise, dept result history, rank probable's list)	Completed as per format	detive professional boo
17	Department committee works: effectiveness, documentation etc. and Assignment of other departmental work to all staff	Few signatures to be attested in committee files	Coordinators to verify sensibly
18	Alumni meet, effective Interaction & presentation to our students.	Completed	
19	Written code of conduct and lectures for students and faculty members, including professional ethics, social etiquettes, moral values and social responsibility (at least one)	Conducted only for students	Organize for faculties i the next semester
20	Industry tie up (at least with one reputed industry)	Active	
21	New staff recruitment (check with standard procedure)	Completed	
22	Book publication (at least one in the dept.)	Sci/Indexed, Scopus	
23	Fund from AICTE, DST, VTU etc (at least one)	Received and Completed	
24	Consultancy work by the department	Ongoing	Encourage faculties to interact with outside world
25	Circular procedure & maintenance (office, VTU & dept. Circulars)	Done	world
26	Thought for the day (to check the day wise quotes)	Done	
27	Staff OOD details (% of staff deputed and documentation)	40% faculties deputed	Motivate other faculties
28	Stock verification (if done)	Conducted as per format	
29	Purchase (check with standard procedure)	Conducted as per format	
30	Upkeep of department units (labs, class & staff rooms, etc.)	Conducted as per format	
31	Some innovative methods adopted in the dept.	Innovation Club in progress and Guest Lectures	Also adapt for administrative works

	32	Student registration (to check method followed)	Done	
		Late coming students (list follow up	Online classes due to	
	33	action improvement) Student discipline: ID cards, Dress code,	pandemic	
	34	neat haircut, No mobile phone, (surprise visit action improvement)	Online classes due to pandemic	
	35	Proctor system (meeting noting problems, follow up action)	(Due to Pandemic) 1.Student data incomplete 2. Proctor books not updated. 3. Parents interactions not updated	Fulfill in the upcoming semester
	36	Syllabus covered details (to compare the lesson planning)	Done	100%
	37	Lab conduction details (to follow the procedure given by the college)	Conducted through online mode	
	38	Beyond syllabus (at least two, before III test document in a file)	Not planned	Fulfill in the upcoming semester
	39	Less detention cases due to attendance and exam not attended (list and follow action)	No cases found	Semester
vities	40	Additional classes to weak students (to show documents)	Online classes due to pandemic	A 36
ic acti	41	Management of assignment (questions, submission & documents)	Conducted through Quiz	
Staff and Student centric activities	42	Identification of weak students after I test &follow up action	Online classes due to pandemic	(3)(9)
tudent	43	Student information system (to update the records)	Completed	
and S	44	Student presentation in class room : subject teacher to document	Not planned	Fulfill in the upcoming semester
Staff	45	Paper by staff	SCI/Scopus//WOS/Others , 28 faculties	To motivate other staffs also to publish more papers
	46	Paper by students	Done, Non-Scopus	To motivate all the students also to publish papers
	47	Staff membership of professional bodies	ISTE-20 IE - 15 IEEE-04 IAENG-2 ASCCS-01 ASI - 01	Good number of Professional bodies membership taken by faculties
	48	Staff club (formation and its activities) Like community services	Conducted as per format	
	49	Guest lectures (at least two for staff/students, before III test)	Virtual Awareness on Cancer Prevention & Healthy Life Style By Begum.	
	50	Non-teaching training (at least one, min for 3 days)	Not conducted	To initiate in the upcoming semester
• 43	51	Workshop (min 2 days for students) OR National/International Conference	EWDP	apcoming semester
	52	Workshop (min for 3 days) OR FDP (min for 6 days) for staff	One-week FDP on Optimization on ML	

53	Sports activities (as per committees plan)	Online classes due to pandemic	To initiate in the
54	Cultural activities (as per committees plan)	Conducted for faculty	To initiate in the
55	Technical, quiz etc. competition (as per technical committees plan)	Conducted	upcoming semester
56	Picnic /Tour/ Industry visits: following standard procedure (at least one)	Not organized	To initiate in the
57	Coaching classes for GATE, GRE, TOEFL, etc.	List of Participants not documented	upcoming semester To record and file th
58	Library attendance of staff (% and frequency, best lib user)	Less (due to pandemic)	activity carried out Need improvement
59	Performance appraisal (cumulative records & individual teacher)	Completed as per format	40 9 T
60	Attendance registers (neat entry, sign of HOD & staff), Blue books & Index sheets (compare with attendance, action on absentees)	Few documents needs to be verified	Needs updations carefully as per the requirement in post covid-19

Sl. No.	Name	Manul	
1.	Dr. Vijayaprakash, Dept of ECE BIT. Aerealuru	Member	Signature
2.	Prof. Nagaraju. P. Dephof ETE RVCE, Burgaluru	External	P. lype
3.	Dr BH. Dorwany		D(2000)
4.	H. Navenda Kumor		The
5.	Dr. Soshandures lec		mane
6.	Bharate T.S.	Internal	0
7.	Dr. Sangay Cumaa. S.M.		Vm.
8.	Dr. M.J. Chardianepen		le
9.	Dr. Reth. B		Phi B

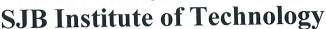
IQAC Coordinator (Dr. Babu N V)

(Dr. K V Mahendra Prashanth)

Principal



|| Jai Sri Gurudev || Sri Adichunchanagiri Shikshana Trust ®





Certified by ISO 9001-2015 BGS Health and Education City, Kengeri, Bengaluru-560 060

Quality Audit Summary

Academic year: ODD/2020-21

Department: Electronics & Communication Engineering

Date of Audit: 19/05/2022

Quality Audit of Dept. of ECE conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

- 1. Academic Calendar of events were prepared in advance and the same was executed.
- 2. Departmental activities are recorded.
- 3. Dept. specific professional bodies activities are to be improved.
- 4. Alumni activities were less.
- 5. Papers were published in peer reviewed journals.
- 6. Center of Excellence (NI lab) establishment was much appreciated.
- 7. Subject wise result analyses were carried out regularly.
- 8. Non-Teaching staff training program is not conducted.
- 9. Beyond the syllabus is not done.
- 10. Coaching classes for GATE/GRE/TOEFL are not upto the mark.

Suggestions:

- 1. Staff should be encouraged to interact with outside world.
- 2. Consultancy & funded project to be enhanced.
- 3. Faculty Publications to be improved.
- 4. Students Publications need to be encouraged.
- 5. Alumni databases & interactions to be increased.
- 6. Community service activities need to be improved.
- 7. To concentrate more on slow learners.
- 8. Library utilizations to be improved.

Strength:

- Academics process & performance is good.
- Research funding is good.
- Reasonably good number of publications.
- Number of highly qualified faculties in the department is good.

- Consultancy work is less.
- Staff interaction with outside world is less.

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No.	Name	Member	Signature
1.	Dr. Vijayaprakash, Dept Of ECE BIT, Bengalure		1 July
2.	Prof. Nagaraju. P. Dept of ETE RVCE, Bengaluru	External	Phylip
3.	Dr B H. Doresvary	til til tyr	Dha6
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5.	Dr. Sorhandors he	0	Donne
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7.	Dr. Sanjay lanner, S.M.	mic accelerate	Som
8.	DV. M-J. Chandralesen		le
9.	Dr. Rekh.B	4	ind

IQAC Coordinator (Dr. Babu N V)

Principal (Dr. K V Mahendra Prashanth)



||<u>Jai Sri Gurudev||</u> Sri Adichunchanagiri Shikshana Trust ®



SJB Institute of Technology

Affiliated to Visvesvaraya Technological University, Belagavi. Approved by AICTE, New Delhi Accredited by NAAC, New Delhi with 'A' Grade Recognized by UGC, New Delhi with 2(f) and 12(B) BGS Health and Education City, Kengeri, Bengaluru-560 060

QUALITY AUDIT REPORT

DEPT.: EEE

Date: 19/05/2022

Glimpses of Audit conduction in Department of EEE (ODD SEM) on 19th May, 2022.





Sect	Sl. No.	Parameters	Observations	Suggestions
	1	Maintenance of Accreditation files (To check all files and latest updates)	Department files need improvement as per standard format.	Need Improvement in managing files
	2	Subject allotment and workload	Subject documents & workload are available	
es	3	Lesson plan for 100% syllabus (standard format)	Documents are available in Portal only	
ctiviti	4	Notes material readiness, for 100% syllabus	iBooks & iTunesU are prepared	
Dept. centric activities	5	Question bank (VTU's at least 5 papers in the book form)	Documents are available and recorded	
Dept.	6	Solutions to the above question bank (in the book form)	Documents are available and recorded	
	7	Lab manual with viva question (in the book form)	Completed as per format	
	8	Time-table: Originally approved, Modification etc.	Completed as per format	
	9	Orientation to new & old staff, students: by HOD, Details should incorporate comprehensive plan as suggested by the principal.	Completed as per format	Photos need to be specific

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Consultancy work by the department NIL		dept)	NIL	
Consultancy work by the department NIL	23	Fund from AICTE, DST, VTU etc (at		
Circular procedure & maintenance (office, VTU &dept Circulars) Thought for the day (to check the day wise quotes) Staff OOD details (% of staff deputed and documentation) Stock verification (if done) Purchase (check with standard procedure) Upkeep of department units (labs, class & staff rooms, etc.) Some innovative methods adopted in the dept Completed as per format		least one)	NIL	
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Wise quotes) format	26	Thought for the day (to check the day		
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and documentation) 28 Stock verification (if done) 29 Purchase (check with standard procedure) 30 Upkeep of department units (labs, class & staff rooms, etc.) Some innovative methods adopted in the dept. 31 Teaching aids Stock verification (if done) Completed as per format Completed as per format Teaching aids Also adapt for	27	Staff OOD details (% of staff deputed		
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Upkeep of department units (labs, class & staff rooms, etc.) Some innovative methods adopted in the dept. Teaching aids Teaching aids	29	procedure)		
class & staff rooms, etc.) Some innovative methods adopted in the dept Teaching aids Also adapt for	20			
Some innovative methods adopted in the dept Also adapt for	30	class & staff rooms etc.)		
the dept Teaching aids Also adapt for	2.1	Some innovative methods adopted !	Iormat	v .
administrative works	31	the dent.	Teaching aids	Also adapt for
			ardo	administrative works

	32	Student registration (to check method followed)	Completed as per format	
	33	Late coming students (list follow up action improvement)	Online classes due to pandemic	
	34	Student discipline: ID cards, Dress code, neat haircut, No mobile phone, (surprise visit action improvement)	Online classes due to pandemic	
	35	proctor system (meeting noting problems, follow up action)	(Due to Pandemic) 1.Student data incomplete 2. Proctor books not updated. 3.Parents interactions not updated	Fulfill in the upcoming semester
	36	Syllabus covered details (to compare the lesson planning)	Verified and Finalized	
,	37	Lab conduction details (to follow the procedure given by the college)	Online classes due to pandemic	
	38	Beyond syllabus (at least two, before III test document in a file)	Soft Copy available	
Staff and Student centric activities	39	Less detention cases due to attendance and exam not attended (list and follow action)	Online classes due to pandemic	
entric	40	Additional classes to weak students (to show documents)	Online classes due to pandemic	
dent c	41	Management of assignment (questions, submission & documents)	Quiz	
id Stu	42	Identification of weak students after I test &follow up action	No weak students	DELLA . P. C.
aff an	43	Student information system (to update the records)	Completed	Prof Na
St	44,	Student presentation in class room : subject teacher to document	Completed	
7	45	Paper by staff	Scopus/Others,13 faculties	To motivate other staffs also to publish more papers
	46	Paper by students	Others	To motivate all the students also to publish papers
	47	Staff membership of professional bodies	ISTE-03, IEEE-02 IAENG-11, IRED-03, IEI-03	Good number of Professional bodies membership taken by faculties
	48	Staff club (formation and its activities) Like community services	Sports Activities, Ayudha pooja	, 9 va
	49	Guest lecturers (at least two for staff/students, before III test)	Power electronics in automotives Solar technology	
	50	Non-teaching training (at least one, min for 3 days)	Phase 1 Internal participant and speaker internal	Feedback to be considered for each event

51	Workshop (min 2 days for students) OR National / International Conference	EWDP	
52	Workshop (min for 3 days) OR FDP (min for 6 days) for staff	FDP_6 days	
53	Sports activities (as per committees plan)	Not planned due to pandemic	To initiate in the upcoming semester
54	Cultural activities (as per committees plan)	Not planned due to pandemic	To initiate in the upcoming semester
55	Technical, quiz etc. competition (as per technical committees plan)	Quiz Conducted	apcoming semester
56	Picnic /Tour/ Industry visits : following standard procedure (at least one)	Odyssey Resort	
57	Coaching classes for GATE, GRE, TOEFL, etc	List of Participants documented	
58	Library attendance of staff (% and frequency, best lib user)	Less (due to pandemic)	Need improvement
59	performance appraisal (cumulative records & individual teacher)	Completed as per format	
60	Attendance registers (neat entry, sign of HOD & staff), Blue books & Index sheets (compare with attendance, action on absentees)	Few documents need to be verified	Needs updations carefully as per the requirement in post covid-19

	Audit members		
Sl. No.	Name	Member	Signature
1.	Do ver	Tylember	Signature
	Dr. Vijayaprakash, Dept of ECE		Vanne
2	BIT, Bengaluru	External	1
2.	Mogaragan. Dept of EIE	Laternal	P.Audo
	RVCE, Bengaluru		11-1-1
3.	Dr BH. Doreswamy		DC 200
4.	H-Narencha kumor		The we
5.	Dr. Vijayakumart		Flum
6.	Dr. Sithandaras uc	Internal /	
7.	1) hae oth T.s		D.
8.	Dr. Sangay Connerg. S.M.		80M -
9.	Dr. Rekh. B		anny

IQAC Coordinator (Dr. Babu N V)

Principal (Dr. K V Mahendra Prashanth)



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Certified by ISO 9001-2015

BGS Health and Education City, Kengeri, Bengaluru-560 060

Quality Audit Summary

Academic year: ODD/2020-21

Department: Electrical & Electronics Engineering

Date of Audit: 19/05/2022

Quality Audit of Dept. of E&E conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

- 1. Result analyses were carried out regularly.
- 2. Academic Calendar of events were prepared and executed.
- 3. Students were encouraged to participate in Extra Curricular/Co-Curricular activities.
- 4. Students must be encouraged to participate in paper publication
- 5. Alumni association activities/interaction needs to be increased.
- 6. Faculty must be motivated for Quality Research papers publication.
- 7. Innovative method in the administration needs to be improved.

Suggestions:

- 1. Encourage faculties to submit funding proposal.
- 2. Admissions to be improved.
- 3. Consultancy activities are to be initiated.
- 4. Dept. specific professional bodies activities has to be initiated.
- 5. Encourage faculties to interact with the outside world.
- 6. Alumni databases & interactions to be increased and same to be updated.
- 7. Students to be encouraged to take up higher studies & other competitive examinations.
- 8. Department activities has to be improved after pandemic situation.

Strength:

- Faculty qualification is very good.
- Labs are well maintained and utilized.
- Good number of Professional bodies membership taken by faculties

- Corporate training to be enhanced.
- Consultancy needs improvement.

SI. No.	Name	Member	Signature
1.	Dr. vjjayaprakash, Dept of ECE BIT, Bugaluru		Yzuz
2.	Prof. Nagaraju. P. Dept of ETE RVCB, Bengaluru	External	P. Myter
3.	Dr & H. Doreswamy.		Dh 250
4.	H-Navenda kumos		& re
5.	Dr. Vijayakumant		Flum
6.	Dr. Sathantain, Le	Internal (morning
7.	1) hou ath T.f		D.
8.	Dr. Sengay Cumar. S.M.		Long
9.	Dr. Rekhaß	A	Pyon 2)

IQAC Coordinator (Dr. Babu N V)

(Dr. K V Mahendra Prashanth)



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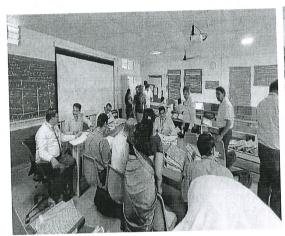
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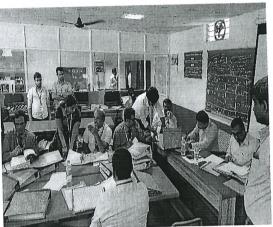
QUALITY AUDIT REPORT

DEPT.: Mechanical Engg. (ME)

Date: 18/05/2022

Glimpses of Audit conduction in Department of ME (ODD SEM) on 18th May, 2022.





Secti on	Sl. No.	Parameters	Observations	Suggestions
Dept. centric activities	1	Maintenance of Accreditation files (To check all files and latest updates)	Department files need improvement as per standard format.	Need Improvement in managing files
	2	Subject allotment and workload	Subject documents & workload are available	
	3	Lesson plan for 100% syllabus (standard format)	Documents are available.	
	4	Notes material readiness, for 100% syllabus	Uploaded in Portal	
	5	Question bank (VTU's at least 5 papers in the book form)	Uploaded in Portal	
tric ac	6	Solutions to the above question bank (in the book form)	Uploaded in Portal	
t. cen	7	Lab manual with viva question (in the book form)	Completed as per format	Viva voce question to be included in some manuals
Dep	8	Time-table: Originally approved, Modification etc.	Completed as per format	
	9	Orientation to new & old staff, students: by HOD, Details should incorporate comprehensive plan as suggested by the principal.	Completed as per format	Need to be filed and recorded
	10	Test conduction, Time Table, test QP, scheme, attendance, finalization of marks & absentees (more absentees award less	Question paper available	Comments missing in few QP

		marks)		
	11	Critical attendance and internal marks	Nil	
		cases, action taken, improvement	(Online classes)	
	10		(Offfine classes)	
	12	Interaction with parents (to document in	Virtually conducted	11 2011 123
-	1.0	the standard format)	virtually conducted	
	13	Staff meeting (at least six meetings, one		
		for subject allotment, one before	Completed as per	
		commencement of sem, one before each	format	
	1.4	test and one before end of sem)		
	14	HOD & Class teacher meeting with	Completed as per	
-	1.5	students (at least two)	format	
-	15	Dept. specific professional bodies like	IIPE	Initiate activities under
	1.6	CSI/IEEE/Dept. Asson. Etc		active professional body
	16	Exam Results (teacher wise and subject	Completed as per	7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7
		wise, dept result history, rank probable's	format	120
}		list)		
		Department committee works:		
	17	effectiveness, documentation etc and	Completed as per	
		Assignment of other departmental work to all staff	format	
-			0 1 1	
	18	Alumni meet, effective Interaction & presentation to our students	Conducted as per	
		Written code of conduct and lectures for	format	
	19	students and faculty members, including professional ethics, social etiquettes,	Conducted as per	
	19	moral values and social responsibility (at	format	
		least one)		
-		Industry tie up (at least with one reputed		
	20	industry)	Active (16)	
		New staff recruitment (check with	Completed as you	
	21	standard procedure)	Completed as per format	
		Book publication (at least one in the	Tomat	
	22	dept)	NIL	
		Fund from AICTE, DST, VTU etc (at		
	23	least one)	NIL	Applied for funding
				Motivate all the faculties
	24	Consultancy work by the department	Rs.3750/-	
		Circular procedure & maintenance	Completed as per	to improve
	25	(office, VTU&dept Circulars)	format	
	26	Thought for the day (to check the day	Completed as per	
	26	wise quotes)	format	
	0.7	Staff OOD details (% of staff deputed	Completed as per	
	27	and documentation)	format	
	20		Completed as per	
	28	Stock verification (if done)	format	
	29	Purchase (check with standard	Completed as per	
	29	procedure)	format	
	30	Upkeep of department units (labs, class	Completed as per	
	30	& staff rooms, etc.)	format	
	31	Some innovative methods adopted in the		Also adopt for
	J I	dept.	Innovation club	administrative works
		Student registration (to check method	Completed as per	TOTAL TOTAL
	32	followed)	format	
		Late coming students (list follow up	Online classes due to	
	33	action improvement)	pandemic	
		Student discipline: ID cards, Dress code,	•	
	34	neat haircut, No mobile phone, (surprise	Online classes due to	
		visit action improvement)	pandemic	

	35	proctor system (meeting noting problems, follow up action)	(Due to Pandemic) 1.Student data incomplete 2. Proctor books not updated. 3.Parents interactions are not updated	Fulfill in the upcoming semester
	36	Syllabus covered details (to compare the lesson planning)	Verified and Finalized	10.15
	37	Lab conduction details (to follow the procedure given by the college)	Online classes due to pandemic	
	38	Beyond syllabus (at least two, before III test document in a file)	Online classes due to pandemic	
	39	Less detention cases due to attendance and exam not attended (list and follow action)	Online classes due to pandemic	
	40	Additional classes to weak students (to show documents)	Online classes due to pandemic	
	41	Management of assignment (questions, submission & documents)	Quiz Quiz	Prof Neg
	42	Identification of weak students after I test &follow up action	No weak students (Online classes)	
	43	Student information system (to update the records)	Completed	-
ities	44	Student presentation in class room : subject teacher to document	Completed (Online)	
ric activ	45	Paper by staff	Scopus/Others,04	To motivate other staffs also to publish more papers
dent cent	46	Paper by students	NIL	To motivate all the students also to publish papers
Staff and Student centric activities	47	Staff membership of professional bodies	ISTE-07, IE-02, IEAE-02, IAENG-31, IFERP-01,	Good number of Professional bodies membership taken by faculties
S	48	Staff club (formation and its activities) Like community services	Completed	
	49	Guest lecturers (at least two for staff / students, before III test)	Completed as per format	To initiate in the
	50	Non-teaching training (at least one, min for 3 days)	NIL	To initiate in the upcoming semester
	51	Workshop (min 2 days for students) ORNational/International Conference	EWDP	
	52	· · · · · · · · · · · · · · · · · · ·	01	
	53	• • • • • • • • • • • • • • • • • • • •	Not planned due to pandemic	To initiate in the upcoming semester
	54	Cultural activities (as per committees plan)	Not planned due to pandemic	To initiate in the upcoming semester
	55	Technical, quiz etc. competition (as per technical committees plan)		
	56	Picnic /Tour/ Industry visits: following standard procedure (at least one)	Not planned due to pandemic	
	5'	7 Coaching classes for GATE, GRE, TOEFL, etc	conducted	Need to be documented
	5	2	Less (due to pandemic) Need improvement

59	performance appraisal (cumulative records & individual teacher)	Completed as per format	
60	Attendance registers (neat entry, sign of HOD & staff), Blue books & Index sheets (compare with attendance, action on absentees)	Few documents need to be verified	Needs updations carefully as per the requirement in post covid-19

SI.			
No.	Name	Member	Signature
1.	Dr. Vijayaprakosh, Dept of ECE		11 10
	BIT, Bengaluru	External	Vym
2.	Prof. Nagaraju. p. Dept of ETE		01
	RVCE, Bingalyru		rugh
3.	Dr B.H. Borenberry		D(0006)
4.	H- Navenda Kumer		W be
5.	Dr. svilhandatas lec		manne
6.	Bharath T-s.	Internal	
7.	Dr. Relcha. B		Ring
8.	Dr. M.J. Chandraueran		ts

IQAC Coordinator
(Dr. Babu N V)

Principal
(Dr. K V Mahendra Prashanth)



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Certified by ISO 9001-2015

BGS Health and Education City, Kengeri, Bengaluru-560 060

Quality Audit Summary

Academic year: ODD/2020-21

Department: Mechanical Engineering

Date of Audit: 18/05/2022

Quality Audit of Dept. of ME conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

- 1. Faculty must be motivated for Quality Research papers publication.
- 2. Result analysis were carried out regularly.
- 3. Academic Calendar of events were prepared and executed.
- 4. Students were encouraged to participate in Co-Curricular activities.
- 5. Students must be encouraged to participate in paper publication.
- 6. Alumni association activities/interaction needs to be increased.
- 7. Innovative method in the administration needs to be improved.

Suggestions:

- 1. Student club activity must be enhanced.
- 2. Encourage faculties to submit funding proposal.
- 3. Admissions to be improved.
- 4. Consultancy activities are to be initiated.
- 5. Dept. specific professional bodies activities has to be initiated.
- 6. Encourage faculties to interact with the outside world.
- 7. Alumni databases & interactions to be increased and same to be updated.
- 8. Students to be encouraged to take up higher studies & other competitive examinations.
- 9. To initiate IPR activities.

Strength:

- Faculty qualification is very good.
- Labs are well established and utilized.

- Corporate training to be enhanced for improvement in placement activities.
- Consultancy activities needs improvement.

SI. No.	Name	Member	Signature
1.	Dr. Vijayap rakash. Dept of ECE BIT, Bengaluru		Voguer
2.	Prof. Nagaraju. p. Depl. of ETE RVCE, Bengaluru	External	P.ly-fr
3.	Dr BH. Dormany		DC025
4.	H-newendo kumos	Internal	H Le
5.	Dr. Snikoutain kc		overne
6.	Bharath 7.5.		Q-
7.	Dr. Rekho, B		Rive
8.	DV. M.J. Chandrauckan	•	Le

IQAC Coordinator (Dr. Babu N V)

Principal (Dr. K V Mahendra Prashanth)

Principal



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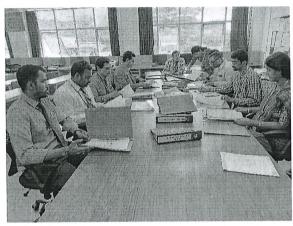
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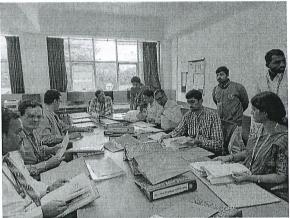
QUALITY AUDIT REPORT

DEPT.: CIVIL

Date: 18/05/2022

Glimpses of Audit conduction in Department of CIVIL (ODD SEM) on 18th May, 2022.





Secti on	Sl. No.	Parameters	Observations	Suggestions
	1	Maintenance of Accreditation files (To check all files and latest updates)	Department files need improvement as per standard format.	Need Improvement in managing files
	2	Subject allotment and workload	Subject documents & workload are available	
	3	Lesson plan for 100% syllabus (standard format)	Documents are available in Portal only	
	4	Notes material readiness, for 100% syllabus	Handwritten Notes/ iBooks & iTunesU are prepared	
vities	5	Question bank (VTU's at least 5 papers in the book form)	Documents are available and recorded	
activi	6	Solutions to the above question bank (in the book form)	Documents are available and recorded	
Dept. centric activities	7	Lab manual with viva question (in the book form)	Completed as per format	Viva voce question to be included in some manuals
Д	8	Time-table: Originally approved, Modification etc.	Completed as per format	
	9	Orientation to new & old staff, students: by HOD, Details should incorporate comprehensive plan as suggested by the principal.	Completed as per format	Need to be filed and recorded
	10	Test conduction, Time Table, test QP, scheme, attendance, finalization of marks & absentees (more absentees award less marks)	Question paper available	Comments missing in few QP

11	Critical attendance and internal marks cases, action taken, improvement	Nil (Online classes)	
12	Interaction with parents (to document in the standard format)	Virtually conducted	
13	Staff meeting (at least six meetings, one for subject allotment, one before commencement of sem, one before each test and one before end of sem)	Completed as per format	
14	HOD & Class teacher meeting with students (at least two)	Virtually conducted	Need to be filed and recorded
 15	Dept. specific professional bodies like CSI/IEEE/Dept. Asson. Etc	Registered three professional body	Initiate activities under active professional body
16	Exam Results (teacher wise and subject wise, dept result history, rank probable's list)	Completed as per format	
17	Department committee works: effectiveness, documentation etc and Assignment of other departmental work to all staff	Involved in few committees	Needs initiation of activity under committee
18	Alumni meet, effective Interaction & presentation to our students	Less interactions	Presentation to be initiated
19	Written code of conduct and lectures for students and faculty members, including professional ethics, social etiquettes, moral values and social responsibility (at least one)	Conducted as per format	
20	Industry tie up (at least with one reputed industry)	Active	,
21	New staff recruitment (check with standard procedure)	Conducted as per format	
22	Book publication (at least one in the dept)	NIL	
23	Fund from AICTE, DST, VTU etc (at least one)	VGST Project on going	
24	Consultancy work by the department	Rs. 43,203.00	Motivate all the faculties to improve
25	Circular procedure & maintenance (office, VTU & dept Circulars)	Completed as per format	
26	Thought for the day (to check the day wise quotes)	Completed as per format	
27	Staff OOD details (% of staff deputed and documentation)	Completed as per format	
28	Stock verification (if done)	Completed as per format	
29	Purchase (check with standard procedure)	Completed as per format	
30	Upkeep of department units (labs, class & staff rooms, etc.)	Completed as per format	
31	Some innovative methods adopted in the dept.	Teaching aids	Also adapt for administrative works
32	Student registration (to check method followed)	Completed as per format	
33	Late coming students (list follow up action improvement)	Online classes due to pandemic	
34	Student discipline: ID cards, Dress code, neat haircut, No mobile phone, (surprise visit action improvement)	Online classes due to pandemic	

	35	proctor system (meeting noting	(Due to Pandemic) 1.Student data incomplete 2. Proctor books not updated. 3.Parents interactions not updated	Fulfill in the upcoming semester
	36	Syllabus covered details (to compare the lesson planning)	Verified and Finalized	
	37	Lab conduction details (to follow the procedure given by the college)	Online classes due to pandemic	
	38	Beyond syllabus (at least two, before III test document in a file)	Soft Copy available	
	39	Less detention cases due to attendance and exam not attended (list and follow action)	Online classes due to pandemic	and the second
	40	Additional classes to weak students (to show documents)	Online classes due to pandemic	00-
	41	Management of assignment (questions, submission & documents)	Quiz	nu frof. N
	42	Identification of weak students after I test &follow up action	No weak students (Online classes)	
Staff and Student centric activities	43	Student information system (to update the records)	Completed	. 7
	44	Student presentation in class room : subject teacher to document	Completed (Online)	
	45	Paper by staff	Scopus/Others,03	To motivate other staffs also to publish more papers
	46	Paper by students	NIL	To motivate all the students also to publish papers
Staff and St	47	Staff membership of professional bodies	ISTE-03, ACCE-03,AICTSD-10, IAENG-19, IFERP-06, IGS-01,ICI-01,TIV-01,TIE- 01,IWWA-01,NESA-01	Good number of Professional bodies membership taken by faculties
	48	Staff club (formation and its activities) Like community services	Tree sapling, Ayudha pooja	
	49	Guest lecturers (at least two for staff / students, before III test)	Completed as per format	
	50	Non-teaching training (at least one, min for 3 days)	NIL	To initiate
	51	Workshop (min 2 days for students) ORNational/International Conference	EWDP	
	52	Workshop (min for 3 days) OR FDP (min for 6 days) for staff	NIL	To be initiate
	53	Sports activities (as per committees plan)	Not planned due to pandemic	To initiate in the upcoming semester
	54	Cultural activities (as per committees plan)	Not planned due to pandemic	To initiate in the upcoming semester
	55	Technical, quiz etc. competition (as per technical committees plan)	Quiz Conducted	
	56		Not planned due to pandemic	
	57	1	conducted	Need to be document
	58		Less (due to pandemic)	Need improvement

*	59	performance appraisal (cumulative records & individual teacher)	Completed as per format	
		Attendance registers (neat entry, sign of HOD & staff), Blue books & Index sheets (compare with attendance, action on absentees)	Few documents need to be verified	Needs updations carefully as per the requirement in post covid-19

Sl.			
No.	Name	Member	Signature
1.	Dr. Vijayaprakash, Dept of ECE		1 1
	BIT, Bing alunu		Vgry
2.	1,00, 10 againg at P, our of Elk	External	0 /
	RVCE, Bengaluru		1. hyps
3.	Dr 13, H. Dorenberny		Denie
4.	Dr. Sof acentars le	i mostros Alexagna	Wenz
5.	Dr. Sany any Cument. S.M.	Internal	Som
6.	DV, M.J. Chandranican		4
7.	Shorate 7-5.		0

IQAC Coordinator (Dr. Babu N V)

Principal (Dr. K V Mahendra Prashanth)



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BGS Health and Education City, Kengeri, Bengaluru-560 060

Quality Audit Summary

Academic year: ODD/2020-21 Department: Civil Engineering Date of Audit: 18/05/2022

Quality Audit of Dept. of CV conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

- 1. Students were encouraged to participate in Co-Curricular activities.
- 2. Students must be encouraged to participate in paper publication
- 3. Faculty must be motivated for Quality Research papers publication.
- 4. Skill enhancement program was conducted as per industry requirement.
- 5. Result analysis were carried out regularly.
- 6. Academic Calendar of events were prepared and executed.
- 7. Alumni association activities/interaction needs to be increased.
- 8. Innovative method in the administration needs to be improved.

Suggestions:

- 1. Student club activity must be initiated.
- 2. Encourage faculties to submit funding proposal.
- 3. Admissions to be improved.
- 4. Dept. specific professional bodies activities has to be initiated.
- 5. Encourage faculties to interact with the outside world.
- 6. Alumni databases & interactions to be increased and same to be updated.
- 7. Students to be encouraged to take up higher studies & other competitive examinations.
- 8. To initiate IPR activities.

Strength:

- Faculty qualification is very good.
- Labs are well established and utilized.
- Good number of consultancy activities

- Corporate training to be enhanced for improvement in placement activities.
- Low student enrolment percentage.

Sl. No.	Name	Member	Signature
1.	Dr. vijayaprakash, Dept of ECE AIT, Bengaluru		Vynp
2.	Prof. Nagaráju. p. Dept of ETE RVCE, Bengaluru	External	Phylips
3.	Dr BH. Dornbury	. 10.20.70.00.00.00	Dh 250
4.	Dr. Sorkanthas kc		Worne
5.	Dr. Sanjay Cumark. S.M.	Internal	Sm
6.	Dr. M.J. Chardraleken	l	u
7.	Bharata T's.		0

IQAC Goordinator (Dr. Babu N V)

Principal
(Dr. K V Mahendra Prashanth)



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QUALITY AUDIT REPORT

DEPT.: Master of Business Administration (MBA)

Date: 01/04/2022







Sect ion	Sl. No.	Parameters	Observations	Suggestions
	1	Maintenance of Accreditation files (To check all files and latest updates)	Department files needs improvement as per NBA format.	Managing files has to be more precise
	2	Subject allotment and workload	Completed as per format	
	3	Lesson plan for 100% syllabus (standard format)	Completed as per format	
ies	4	Notes material readiness, for 100% syllabus	Two subjects - notes not available and also two subjects not in standard format.	Course teachers to maintain documents as per format
Dept. centric activities	5	Question bank (VTU's at least 5 papers in the book form)	Two subjects – Question bank not available	Course teachers to maintain documents as per format
entric	6	Solutions to the above question bank (in the book form)	Completed as per format	
ept. c	7	Ppt materials for theory	Two subjects – PPTs not available	Course teachers to maintain documents as per format
Q	8	Time-table: Originally approved, Modification etc.	Documents are available	
	9	Orientation to new & old staff, students: by HOD, Details should incorporate comprehensive plan as suggested by the principal.	Documents are available	
	10	Test conduction, Time Table, test QP, scheme, attendance, finalization of marks & absentees (more absentees award less marks)	Documents are available	

11	Critical attendance and internal marks cases, action taken, improvement	Documents are available	,
12	Interaction with parents (to document in the standard format)	Completed as per format	Needs to be improved in
13	Staff meeting (at least six meetings, one for subject allotment, one before commencement of sem, one before each test and one before end of sem)	Conducted as per format	efficient manner
14	HOD & Class teacher meeting with students (at least two)	Conducted as per format	
15	Dept. specific professional bodies like CSI/IEEE/Dept. Asson. Etc	Not renewed and activities are not initiated.	More activities should be initiated.
16	Exam Results (teacher wise and subject wise, dept result history, rank probable's list)	Completed as per format	initiated.
17	Department committee works: effectiveness, documentation etc. and Assignment of other departmental work to all staff	No activities initiated	Fulfill in the upcoming semester
18	Alumni meet, effective Interaction & presentation to our students	Less interactions and presentations	More interactions required
19	Written code of conduct and lectures for students and faculty members, including professional ethics, social etiquettes, moral values and social responsibility (at least one)	Completed as per format	
20	New staff recruitment (check with standard procedure)	Conducted as per format	1, 1
21	Book publication (at least one in the dept)	No books published	Motivate all the faculties t
22	Circular procedure & maintenance (office, VTU & Dept. Circulars)	Signature has to be attested in few documents	puonon ocoko
23	Thought for the day (to check the day wise quotes)	Completed as per format	21
24	Staff OOD details (% of staff deputed and documentation)	90%	
25	Stock verification (if done)	HOD and Principal signatures needs to be attested in the stock book	
26	Purchase (check with standard procedure)	HOD and Principal signatures needs to be attested in the stock book	and the second s
27	Upkeep of department units (labs, class & staff rooms, etc.)	Completed as per format	
28	Some innovative methods adopted in the dept.	Teaching aids	
29	Student registration (to check method followed)	83% on First day	
30	Late coming students (list follow up action improvement)	Completed as per format	
31	Student discipline: ID cards, Dress code, neat haircut, No mobile phone, (surprise visit action improvement)	Completed as per format	

	32	Proctor system (meeting noting problems, follow up action)	Completed as per format	
	33	Syllabus covered details (to compare the lesson planning)	100% covered	
	34	Beyond syllabus (at least two, before III test document in a file)	Completed as per format	fix.ec.
	35	Less detention cases due to attendance and exam not attended (list and follow action)	Completed as per format	1079
	36	*Additional classes to weak students (to show documents)	Completed as per format	
	37	Management of assignment (questions, submission & documents)	Completed as per format	\$1 -1Q
	38	Identification of weak students after I test &follow up action	Completed as per format	v de la
	39	Student information system (to update the records)	Completed as per format	. 136
ties	40	Student presentation in class room : subject teacher to document	Completed as per format	3
activi	41	Paper by staff	4/12 Papers published in journal	Encourage all the faculties to publish more papers
entric	42	Paper by students	2/111 papers	Encourage the students to publish more papers
t c	43	Staff membership of professional bodies	Documents are available	
tuden	44	Staff club (formation and its activities) Like community services	Documents are available	
Staff and Student centric activities	45	Guest lecturers (at least two for staff / students, before III test)	Documents are available	
Staff	46	Workshop (min 2 days for students) OR National/International Conference	Conducted as per format	8.29
	47	Workshop (min for 3 days) OR FDP (min for 6 days) for staff	Conducted as per format	
	48	Sports activities (as per committees plan)	Completed as per format	
	49	Cultural activities (as per committees plan)	Completed as per format	
	50	Business quiz etc. competition (as per technical committees plan)	Completed as per format	
	51	Picnic /Tour/ Industry visits : following standard procedure (at least one)	No visits/picnic	
	52	Library attendance of staff (% and frequency, best lib user)	Less offline visits	Utilize the library effectively
	53	performance appraisal (cumulative records & individual teacher)	Documents are available	
	54		Related documents have to be verified thoroughly by respective faculty	Needs improvement in managing the files

Sl. No.	Name	Member	Signature
1.	Dr. Vijayaprakash, Deptoffice	sacori alcresistantis	1/
	BIT, Bengaluru	E41	Jy2
2.	prof. Nagaraju, p. Depl of ETE	External	Plus
	RVCE, Bengaluru		1.41
3.	Dr BH. Doravary	teration political and a second	ph 26
4.	Dr. Vijayakermar T		Sylven
5.		Internal	0
6.	13 h car att Tis		many
7.	DV. M. J. Chandraleten		4

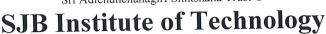
IQAC Coordinator (Dr. Babu N V)

Principal
(Dr. K V Mahendra Prashanth)

Principal
SJB Institute of Technology
67, BGS Health & Education City,
Dr. Vishnuvardhan Road,
Kengeri, Bengaluru - 560 060.



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Quality Audit Summary

Academic year: ODD/2020-21

Department: Master of Business Administration

Date of Audit: 01/04/2022

Quality Audit of Dept. of MBA conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

- 1. Faculty must be motivated for Quality Research papers publication.
- 2. Skill enhancement program was conducted as per industry requirement.
- 3. Academic Calendar of events were prepared and executed.
- 4. Alumni association activities/interaction needs to be increased.
- 5. Innovative method in the administration needs to be improved.
- 6. Students were encouraged to participate in Co-Curricular activities.
- 7. Students must be encouraged to participate in paper publication

Suggestions:

- 1. Industrial visit to be initiated.
- 2. Student club activity must be initiated.
- 3. Encourage faculties to submit funding proposal.
- 4. Dept. specific professional bodies activities has to be initiated.
- 5. Encourage faculties to interact with the outside world.
- 6. Alumni databases & interactions to be increased and same to be updated.
- 7. Students to be encouraged to take up higher studies & other competitive examinations.
- 8. To initiate IPR activities.

Strength:

- Faculty qualification is very good.
- Labs are well established and utilized.

- Corporate training to be enhanced for improvement in placement activities.
- Consultancy activity to be initiated.

Sl. No.	Name	Member	Signature
1.	Dr. Vijayaprakash, Dept of ECE BIT, Bengaluru		Vyn
2.	Prof. Nagaraju, p. Dept of ETE RVCE, Bengaluru	External	P.ley
3.	Dr & H. Aurawamy		The 250
4.	Dr. Vijoyakumart		CE In
5.	Bharath TS	Internal	()
6.	Dr. M.J. Chardrantalan		10
7.	Dr. Sorhandetes ICC		m Ans

IQAC Coordinator (Dr. Babu N V)

Principal
(Dr. K V Mahendra Prashanth)

Principal

SJB Institute of Technology
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Dr. Vishnuvardhan Road,
Kengeri, Bengaluru - 560 060.



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QUALITY AUDIT REPORT

DEPT.: Physics

Date: 21/05/2022

Glimpses of Audit conduction in Department of Physics (ODD SEM) on 21st May, 2022





Secti	Sl. No.	Parameters	Observations	Suggestions
- OII	1.	Maintenance of Accreditation files (To check all files and latest updates)	Department files need improvement as per standard format.	Need Improvement in managing files
	2	Subject allotment and workload	Subject documents & workload are available	To include other workloads
	3	Lesson plan for 100% syllabus (standard format)	Documents are available.	
	4	Notes material readiness, for 100% syllabus	Completed as per format	
	5	Question bank (VTU's at least 5 papers in the book form)	Completed as per format	
ivities	6	Solutions to the above question bank (in the book form)	Completed as per format	
ic act	7	Lab manual with viva question (in the book form)	Completed as per format	Viva voce question to be included in some manuals
centr	8	Time-table: Originally approved, Modification etc.	Completed as per format	
Dept. centric activities	9	Orientation to new & old staff, students: by HOD, Details should incorporate comprehensive plan as suggested by the principal.	Completed as per format	Online, Need to be filed and recorded
	10	Test conduction, Time Table, test QP, scheme, attendance, finalization of marks & absentees (more absentees award less marks)	Completed as per format	Comments missing in few QP
	11	Critical attendance and internal marks cases, action taken, improvement	Nil (Online classes)	
	12	Interaction with parents (to document in the standard format)	Completed as per format	More interactions required

	13	Staff meeting (at least six meetings, one for subject allotment, one before commencement of sem, one before each test and one before	Completed as per format	
	14	end of sem) HOD & Class teacher meeting with students (at least two)	Completed as per format	
	15	Exam Results (teacher wise and subject wise, dept result history)	Completed as per format	
	16	Department committee works: effectiveness, documentation etc and Assignment of other departmental work to all staff	Completed as per format	reserved.
	17	Written code of conduct and lectures for students and faculty members, including professional ethics, social etiquettes, moral values and social responsibility (at least one)	Completed as per format	
	18	Book publication (at least one in the dept)	NIL	Motivate all the faculties to improve
	19	Fund from AICTE, DST, VTU etc (at least one)	Applied - DST	Motivate all the faculties to improve
	20	Circular procedure & maintenance (office,	Completed as per format	
	21	vtu& dept. Circulars) Staff OOD details (% of staff deputed and	Completed as per format (34%)	
		documentation) Stock verification (if done)	Completed as per format	
	22	Purchase (check with standard procedure)	Completed as per format	
	23	Upkeep of department units (labs, class & staff rooms, etc.)	Completed as per format	
	25	Student registration (to check method followed)	Online due to pandemic	
	26	Late coming students (list follow up action	Online due to pandemic	
	27	improvement) Student discipline: ID cards, Dress code, neat haircut, No mobile phone, (surprise visit action improvement)	Online due to pandemic	
	28	proctor system (meeting noting problems, follow up action)	Completed as per format	
	29	Syllabus covered details (to compare the lesson planning)	Completed as per format	
	30	Lab conduction details (to follow the procedure given by the college)	Online due to pandemic	
	31	Beyond syllabus (at least two, before III test document in a file)	Completed as per format	
	32	Less detention cases due to attendance and	Completed as per format	
	33	Additional classes to weak students (to show	Online classes due to pandemic	
Š	34	Identification of weak students after I test	Online classes due to pandemic	
Staff and Student centric activities	35	Management of assignment (questions,	(Due to Pandemic) 1.Student data incomplete 2. Proctor books not updated. 3.Parents interactions are not updated	Fulfill in the upcoming semester
ent ce	36	Student information system (to update the records)	Verified and Finalized	
Stud	37	Student presentation in class room: subject	Completed as per format	
f and	38		SCi/Scopus/WOS/Others, 05	Total 5 papers
Staf	39	9 Staff membership of professional bodies	CBEES/ISTE/ICA/LSI/IAHS /APS, 10	
	4	O Staff club (formation and its activities) Like community services		Fulfill activities in the next semester

41	Guest lecturers (at least two for staff / students, before III test)	*08.08.2020, RAMA SANJEEVA, ACADEMICS & ACTIVITIES *14.08.2020, RAVI AGRAHARA, NARATIVE PSYCHOLOGY APPEAL. *19.08.2020, SIVA SHANKAR_UNIVERSAL HUMAN VALUES	
42	National/International Conference	Not done	To be initiated
43	Workshop (min for 3 days) OR FDP (min for 6 days) for staff	Not done	To be initiated
44	Sports activities (as per committee's plan)	Not done due to pandemic	
45	Cultural activities (as per committee's plan)	Not done due to pandemic	
46	Picnic /Tour: following standard procedure (at least one)	Not done due to pandemic	
47	Library attendance of staff (% and frequency, best lib user)	Completed as per format	1 Hr 56 mins /MONTH 6 faculty
48	performance appraisal (cumulative records & individual teacher)	Completed as per format	
49	Attendance registers (neat entry, sign of HOD & staff), Blue books & Index sheets (compare with attendance, action on absentees)	L/T & P/T missing in some books Day marking Missing	

I	Audit members		
Sl. No.	Name	Member	Signature
	Dr. vijayaprakash, Dept of ECE		Vgez
	BIT, Bengaluru	External	0
2.	Prof. Nagaraju. P. Dept Of ETE		Phylon
	RVCE, Bengaluru		1 Litte
3.	Dr Vijaya cumar T		Flux
4.	Pr. Sorha who he		marane
5.	H-Naveuda New		Fle
6.	Bhoroth T-S	Internal	
7.	Dr. Songay Cumay. S.M.		Non.
8.	Dr. 7. J. Chandranelan		ls
9.	Dr. Rekha, B		Burg

IQAC Coordinator (Dr. Babu N V)

Principal

(Dr. K V Malendra Prashanth)

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Kengeri, Bengaluru - 560 060.



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Quality Audit Summary

Academic year: ODD/2020-21

Department: Physics **Date of Audit: 21/05/2022**

Quality Audit of Dept. of Physics conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

- 1. No. of Research papers published in peer reviewed/referred journals are good in number.
- 2. Faculties must be encouraged to participate in Research activities.
- 3. Result analysis were carried out regularly.
- 4. National/International Conference was not conducted.
- 5. Academic Calendar of events were prepared in advance and executed.

Suggestions:

- 1. Faculty must focus more on Research activity & Consultancy.
- 2. Dept. specific Professional bodies activities has to be improved.
- 3. No. of papers published by the students must be encouraged.
- 4. Faculties must be encouraged to attend seminar/conferences/FDP/Workshop and presented their research papers.

Strength:

- Excellent Laboratory facilities.
- Good number of Professional bodies membership taken by faculties

- Funding from govt. agencies & other agencies to be initiated
- Interaction with outside world is less.

Sl. No.	Name	Member	Signature
1.	Dr. Vijayaprakash, Dept Of ECE BIT, Bengaluru	External	Vynp
2.	Prof. Nagaroju, p. Dept Of ETE RVCE, Bengalury	External	P.lype
3.	M. Novende Rumo		ME
4.	Dr. Syshandasas lic		many
5.	Dr Vijayayerman T	- Internal	Flus
6.	Shopoth Top	Internal	0
7.	Dr. Sanjay Cumas. S.M.		Long
8.	Dr. M.J. Chandraleum		19
9.	Dr. Rekha, B		Ron &

IQAC Coordinator (Dr. Babu N V)

Principal
(Dr. K V Mahendra Prashanth)
SJB Institute of Technology
67, BGS Health & Education City,
Dr. Vishnuvardhan Road,
Kengeri, Bengaluru - 560 060.



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QUALITY AUDIT REPORT

DEPT.: Chemistry

Date: 21/05/2022

Glimpses of Audit conduction in Department of Chemistry (ODD SEM) on 21st May, 2022





Secti	Sl. No.	Parameters	Observations	Suggestions
.	1	Maintenance of Accreditation files (To check all files and latest updates)	Department files need improvement	Need Improvement in all the documents
	2	Subject allotment and workload	Subject documents & workload are available	
	3	Lesson plan for 100% syllabus (standard format)	Documents are available.	
	4	Notes material readiness, for 100% syllabus	Completed as per format	
	5	Question bank (VTU's at least 5 papers in the book form)	Completed as per format	
ties	6	Solutions to the above question bank (in the book form)	Completed as per format	
activi	7	Lab manual with viva question (in the book form)	Completed as per format	
ntric	8	Time-table: Originally approved, Modification etc.	Completed as per format	
Dept. centric activities	9	Orientation to new & old staff, students: by HOD, Details should incorporate comprehensive plan as suggested by the principal.	Completed as per format	Online, Need to be filed and recorded
	10	Test conduction, Time Table, test QP, scheme, attendance, finalization of marks & absentees (more absentees award less marks)	Timetable & Absentees list are not maintained, staff signature not found in few documents	Needs improvement in all the documents
	11	Critical attendance and internal marks cases, action taken, improvement	Online classes due to pandemic	
	12	Interaction with parents (to document in the standard format)	Few interactions were made	More interactions required

	13	Staff meeting (at least six meetings, one for subject allotment, one before commencement of sem, one before each test and one before	Completed as per format	
	14	end of sem) HOD & Class teacher meeting with students (at least two)	Completed as per format	
	15	Exam Results (teacher wise and subject wise, dept result history)	Completed as per format	
	16	Department committee works: effectiveness, documentation etc and Assignment of other departmental work to all staff	Completed as per format	
	17	Written code of conduct and lectures for students and faculty members, including professional ethics, social etiquettes, moral values and social responsibility (at least one)	Completed as per format	
	18	Book publication (at least one in the dept)	One book published	Motivate all the faculties to publish
	19	Fund from AICTE, DST, VTU etc (at least one)	Fund sanctioned and received in 2017, project is in process	Motivate all the faculties to propose funds
	20	Circular procedure & maintenance (office, vtu& dept. Circulars)	Completed as per format	
	21	Staff OOD details (% of staff deputed and documentation)	Completed as per format (50%)	
	22	Stock verification (if done)	No verification done	Needs to be completed in next semester
	23	Purchase (check with standard procedure)	NIL	
	24	Upkeep of department units (labs, class & staff rooms, etc.)	Completed as per format	
	25	Student registration (to check method followed)	Online due to pandemic	
	26	Late coming students (list follow up action	Conducted	
	27	improvement) Student discipline: ID cards, Dress code, neat haircut, No mobile phone, (surprise visit action improvement)	Online due to pandemic	
	28	proctor system (meeting noting problems, follow up action)	Completed as per format	
	29	Syllabus covered details (to compare the lesson planning)	Completed as per format	
	30	Lab conduction details (to follow the procedure given by the college)	Online conduction due to pandemic	
	31	Beyond syllabus (at least two, before III test document in a file)	Completed as per format	
	32	Less detention cases due to attendance and exam not attended (list and follow action)	Completed as per format	
		Additional classes to weak students (to show	Completed as per format	
ities	33	documents) Identification of weak students after I test	Completed as per format	
Staff and Student centric activities	35	&follow up action Management of assignment (questions,	Materials available in Edmodo	Fulfill in the upcoming semester
entric	36	submission & documents) Student information system (to update the	Verified and Finalized	
lent ca	37	records) Student presentation in class room: subject	Completed as per format	
Stud	38	teacher to document Paper by staff	SCi/Scopus/WOS/Others,	Total 3 papers
ff and	39	Staff membership of professional bodies	CBEES/IAENG//ISTE/ESI/	12 out of 6 are faculties registered
Staf	40		LSI Not conducted due to pandemic	Fulfill activities in the next semester

	41	Guest lecturers (at least two for staff / students, before III test)	*08.08.2020,RAMA SANJEEVA, ACADEMICS & ACTIVITIES *14.08.2020,RAVI AGRAHARA ,NARATIVE PSYCHOLOGY APPEAL *19.08.2020,SIVA SHANKAR_UNIVERSAL HUMAN VALUES	
	42	National/International Conference	Not Conducted as per format	Fulfill activities in the next semester
	43	Workshop (min for 3 days) OR FDP (min for 6 days) for staff	Not Conducted as per format	Fulfill activities in the next semester
	44	Sports activities (as per committees plan)	Completed as per format	
	45	Cultural activities (as per committees plan)	Completed as per format	
	46	Picnic /Tour: following standard procedure (at least one)	No Picnic due to pandemic	
- 1	47	Library attendance of staff (% and frequency, best lib user)	No visit to library	Needs to be initiated
	48	Performance appraisal (cumulative records & individual teacher)	Analysis not done	
	49	Attendance registers (neat entry, sign of HOD & staff), Blue books & Index sheets (compare with attendance, action on absentees)	1PSO mapping not marked 2.LP dates not matching with actual dates of class 3Result Abstract in few books marked in pencil 4.Planned dates not marked full	

	Audit members		
Sl.	Name	Member	Signature
No.			
1.	Dr. Vijayaprakash, Dept of ECE		Vgmp.
	BIT, Bengaluru	External	1711/2
2.	Prot. Nagaraju, p. Dept of ETE		Plys -
	Ruct, Bengaluru		
3.	Dr. Vijayakumant		Feline
4.	for Sorhandani he		money
5.	H. Navendra Kums	Internal	the be
6.	Bhoeath TS.		0
7.	Dr. Sanjay Cuman. S.M.		My
8.	Dr. 7. J. Chardratelon		13
9.	Dr. ReKha, B		RINE

IQAC Coordinator (Dr. Babu N V)

Principal
(Dr. K V Mahendra Prashanth)

SJB Institute of Technology
#67, BGS Health & Education City,
Dr. Vishnuvardhan Road,
Kengeri, Bengaluru - 560 060.



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BGS Health and Education City, Kengeri, Bengaluru-560 060

Quality Audit Summary

Academic year: ODD/2020-21

Department: Chemistry **Date of Audit:** 21/05/2022

Quality Audit of Dept. of Chemistry conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

- 1. Interaction with the parents must be recorded and few interactions are done.
- 2. No. of Research papers published in peer reviewed/referred journals are good in number.
- 3. Faculties must be encouraged to participate in Research activities.
- 4. Result analysis were carried out regularly.
- 5. National/International Conference must be initiated in every academic year.
- 6. Academic Calendar of events were prepared in advance and executed.

Suggestions:

- 1. Faculties must be encouraged to write Text books
- 2. Library usage by the faculty is less.
- 3. Department should work closely towards Consultancy.
- 4. Dept. specific Professional bodies activities has to be improved.
- 5. Faculties must be encouraged to attend seminar/conferences/FDP/Workshop and presented their research papers.

Strength:

- Experienced faculties in the department.
- Excellent Laboratory facilities.
- Good number of Professional bodies membership taken by faculties.

- Collaborative research to be initiated.
- Interaction with outside world is less.

Sl. No.	Name	Member	Signature
1.	Dr. Vijaya Prakash, Apt J FCE, BIT, Bingaluru.	External	Vgmp
2.	Prof. Nagaroija P, Dept of ETE RVCE, Bingaluru.		Pry for
3.	Dr. Comhantaine le c	Internal	whini
4.	Dr Vijaya kumant		Thum
5.	H. Navenda kums		the
6.	Shorater T.s		9
7.	Dr. Sanjay Cumera. S. M.		187
8.	Dr. M. J. Mandreweke		9
9.	Dr Rekha,B	6	RIL Y

IQAC Coordinator (Dr. Babu N V)

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QUALITY AUDIT REPORT

DEPT.: Mathematics

Date: 21/05/2022

Glimpses of Audit conduction in Department of Mathematics (ODD SEM) on 21st May, 2022





Secti	Sl. No.	Parameters	Observations	Suggestions
,	1	Maintenance of Accreditation files (To check all files and latest updates)	Few files of department need improvement as per standard format	Need Improvement in managing files
	2	Subject allotment and workload	Subject documents & workload are available	To include other workloads
	3	Lesson plan for 100% syllabus (standard format)	Documents are available.	
	4	Notes material readiness, for 100% syllabus	Completed as per format	
S	5	Question bank (VTU's at least 5 papers in the book form)	Completed as per format	
ivitie	6	Solutions to the above question bank (in the book form)	Completed as per format	
ic act	7	Lab manual with viva question (in the book form)	Not Applicable	
centr	8	Time-table: Originally approved, Modification etc.	Completed as per format	
Dept. centric activities	9	Orientation to new & old staff, students: by HOD, Details should incorporate comprehensive plan as suggested by the principal.	Completed as per format	Online, Need to be filed and recorded
	10	Test conduction, Time Table, test QP, scheme, attendance, finalization of marks & absentees (more absentees award less marks)	Few QP & SCHEMES are incomplete Absentees not available	Coordinator needs to verify
	11	Critical attendance and internal marks cases, action taken, improvement	Online classes due to pandemic	
	12	Interaction with parents (to document in the standard format)	Few interactions were made	More interactions required

		Chaff ! ()		
	13	Staff meeting (at least six meetings, one for subject allotment, one before commencement of sem, one before each test and one before end of sem)	Completed as per format	
	14		Completed as per format	
	15		Completed as per format	
	16	Department committee works: effectiveness, documentation etc and Assignment of other departmental work to all staff	Completed as per format	
	17	Written code of conduct and lectures for students and faculty members, including professional ethics, social etiquettes, moral values and social responsibility (at least one)	Completed as per format	
	18	Book publication (at least one in the dept)	NIL	Motivate all the facultie
	19	Fund from AICTE, DST, VTU etc (at least one)	Fund – INSA 60000/-	to improve Motivate all the facultie
	20	Circular procedure & maintenance (office, vtu& dept. Circulars)	Completed as per format	to propose
	21	Staff OOD details (% of staff deputed and documentation)	Completed as per format (20%)	
	22	Stock verification (if done)	Completed as per format	
	23	Purchase (check with standard procedure)	Completed as per format	
	24	Upkeep of department units (labs, class & staff rooms, etc.)	No documents are available	
	25	Student registration (to check method followed)	Online due to pandemic	
	26	Late coming students (list follow up action improvement)	Online due to pandemic	
	27	Student discipline: ID cards, Dress code, neat haircut, No mobile phone, (surprise visit action improvement)	Online due to pandemic	
	28	Proctor system (meeting noting problems, follow up action)	Submitted to respective departments	
	29	Syllabus covered details (to compare the lesson planning)	Completed as per format	
	30	Lab conduction details (to follow the procedure given by the college)	Not Applicable	1
	31	Beyond syllabus (at least two, before III test document in a file)	Completed as per format	
	32	Less detention cases due to attendance and exam not attended (list and follow action)	Completed as per format	
	33	Additional classes to weak students (to show documents)	Online classes due to	
vities	34	Identification of weak students after I test &follow up action	pandemic Online classes due to	
c acti	35	Management of assignment (questions, submission & documents)	pandemic Study materials available in	Fulfill in the upcoming
centri	36	Student information system (to update the records)	Edmodo Verified and Finalized	semester
dent (37	Student presentation in class room : subject teacher to document	Completed as per format	
d Stu	38	Paper by staff	SCi/Scopus/WOS/Others,	Encourage all the
Start and Student centric activities	39	Starr membership of professional bodies	02 CBEES/AMIT/IAENG/IFER T/IMS/ISTE/IAU – 8/9	faculties to publish paper Good number of professional bodies
	40	Staff club (formation and its activities) Like community services	Conducted as per format	registered

	41	Guest lecturers (at least two for staff / students, before III test)	*08.08.2020, RAMA SANJEEVA, ACADEMICS & ACTIVITIES *14.08.2020, RAVI AGRAHARA, NARATIVE PSYCHOLOGY APPEAL. *19.08.2020, SIVA SHANKAR_UNIVERSAL HUMAN VALUES	
	42	National/International Conference	Not done	To be initiated in upcoming semester
	43	Workshop (min for 3 days) OR FDP (min for 6 days) for staff	31.08.2020 TO 05.09.2020 5 DAYS - FDP ON EMERGING TRENDS IN APPLIED MATHEMATICS Few Documents are not available	Related files need to be recorded
ii	44	Sports activities (as per committees plan)	Conducted as per format	
	45	Cultural activities (as per committees plan)	Conducted as per format	
	46	Picnic /Tour: following standard procedure (at least one)	No picnic conducted due to pandemic	
	47	Library attendance of staff (% and frequency, best lib user)	Completed as per format	2 mins /MONTH
	48	performance appraisal (cumulative records & individual teacher)	Completed as per format	
	49	Attendance registers (neat entry, sign of HOD & staff), Blue books & Index sheets (compare with attendance, action on absentees)	1.Attendance Percentage Missing, 2.Faculty & 3.LP HOD Sign Missing, 4.Test Marks missing in few books 5.LP dates not matching with actual dates of class 6.Topics covered not entered in few books 7.Result Abstract in few books	Related documents needs updations carefully as per the requirements

F	Audit members		
Sl.	Name	Member	Signature
No. 1.	Dr. vijayaprakash, Dept of ECE		V
`	BIT, Bengaluru	External	1giz
2.	prof. Nagaraju, p. Dept of ETE	LACCINA	Plus
	RVCE, Bengaluru		1 Agrica
3.	Dr. Vijayakumar T		Flux
4.	Br - Son hauterry he		many
5.	H. Navendra Kums		
6.	That oth T.F	Internal	0
7.	Dr. Sanjay lamag. S.M.		184.
8.	Dr. 7 J. Chandralecon		Y
9.	Dr. Rekhar		Burg

IQAC Coordinator (Dr. Babu N V)

(Dr. K V Mahendra Prashanth)
Principal

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Quality Audit Summary

Academic year: ODD/2020-21 **Department:** Mathematics **Date of Audit:** 21/05/2022

Quality Audit of Dept. of Mathematics conducted and the Road map of the Departments were planned & executed appropriately.

The following are Observations, Suggestions, Strength, and Weakness given by the QA Committee members.

Observations:

- 1. No. of Research papers published in peer reviewed/referred journals are less in number.
- 2. Faculties must be encouraged to participate in Research activities
- 3. National/International Conference must be initiated in every academic year.
- 4. Interaction with the parents must be recorded and few interactions are done.
- 5. Result analysis were carried out regularly.
- 6. Academic Calendar of events were prepared in advance and executed.

Suggestions:

- 1. Faculties must be encouraged to attend seminar/conferences/FDP/Workshop and presented their research papers.
- 2. Department should work closely towards Research activity & Consultancy.
- 3. Faculties must be encouraged to write Text books at national/international publishers.
- 4. Library usage by the faculty is less.
- 5. Dept. specific Professional bodies activities has to be improved.

Strength:

- Experienced faculties in the department.
- Department is getting funds for Research work.

- Collaborative research to be initiated.
- Interaction with outside world is less.

Sl. No.	Name	Member	Signature
1.	Dr. Vijayaprakash. Dept of ECE BIT, Bengaluru		Vyyz
2.	prof. Nagaraju. p. Dept of ETE RVCE, Bengaluru	External	Phype
3.	pon Sinternations &c		manne
4.	Dr Vijayakumar T		Flam
5.	H. Navenda kenner		1 Ve
6.	Shoroth T-s	Internal	0
7.	Dr. Semjay Cumar. S.M.		Som
8.	Dr. M.J. Chandraubben		le
9.	Dr. Rekha, B		2118

IQAC Coordinator (Dr. Babu N V)

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